



## Civil Construction Application

### Application Fees

- Civil Construction Application Fee: \$300
- Engineering Plan Review Fee \$470
- Record Drawing Fee: \$200
- Work in the right-of-way Fee: \$80
- Traffic Control Plan Review Fee: \$50
- Inspection Fee: 3% of Engineering Cost Estimate

Effective Per 4/1/23 [City of Puyallup Fee Schedule](#)

Except for single-family residential onsite work, a Civil Construction Permit Application is required for projects which involve the following: on-site grading; improvements within the public right of way including water, sewer, and stormwater infrastructure; and new commercial utility connections to city infrastructure. A Civil Construction Permit may not be needed for minor grading. Please refer to PMC Chapter 21.14 for minor grading exemptions. NOTE: this permit application may need to be preceded by an application for Preliminary Site Plan Approval and/or issuance of a SEPA determination as required by the Planning Department.

### Submittal Instructions

- 1 Create an account at <https://permits.puyallupwa.gov/Portal/Account/Register> or Sign into the [CityView Portal](#)
- 2 Select "Apply for an Engineering Permit"
- 3 From the *Choose Application Type* drop down list, select "Civil Construction Permit". Fill out all sections of the online form and upload all required documents. Note: Failure to upload all of the required documents for Step 7 *Upload Files* may delay the processing of your application.

### Project Information

Project Name: Valley Avenue Yard  
Site Address: 1042 & 1036 Valley Avenue NW Parcel Number: 0420163077, 0420163042  
Previously Approved Planning Permit # (If applicable): PLPSP20220137  
Water Purveyor:  City of Puyallup  Fruitland Mutual Water  Tacoma Water  Valley Water System

### Owner Information

Name: 1124 Valley Ave, LLC C/O Kermit Jorgensen  
Mailing Address: 550 S Michigan Street  
City: Seattle State: WA Zip Code: 98108  
Phone: (206) 787-1475 E-mail: kjorgensen@neilwalter.com



## Civil Construction Application

### Applicant Information

Same as owner

Name: Same As Owner

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail to Receive Markup Letter: \_\_\_\_\_

### Engineer/ Architect Information

Name: Contour Engineering, LLC CO Patrick Hopper

Mailing Address: PO Box 949

City: Gig Harbor State: WA Zip Code: 98335

Phone: (253)236-3151 E-mail: patrick.hopper@contourengeeringllc.com

### Contractor Information

Name: TBD

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Project Type

➤ Use the check boxes below to indicate the development project type

Commercial/ Medical/ Multi-Family

Residential; Single-Family/ Duplex/ Triplex

Residential Short Plat

Residential Major Plat

Frontage Improvements associated with a Building Permit Application

Other: Commercial/Industrial



## Civil Construction Application

### Submittal Checklist

- Use the check boxes below to ensure the following documents are submitted as applicable at the time of application.
  - 1. Completed and signed Civil Permit Application Form
  - 2. [Stormwater Site Plan Report](#) (Aka a drainage report) stating how the project will meet the [Minimum Requirements](#) of the current city adopted [Stormwater Management Manual for Western Washington](#)
  - 3. [Geotechnical Report](#) (Include infiltration testing and groundwater monitoring as applicable)
  - NA  4. [Critical Area Report](#) (If applicable -> wetlands, steep slopes, streams, etc.)
  - NA  5. [Preliminary Flood Elevation Certification](#) (If located in the regulated AE or AO floodplains)

### Design Plan Acceptance Criteria Checklist

- Use the check boxes below to ensure the following civil plan sheets are submitted at the time of application
  - Cover Sheet
  - Existing Surveyed Conditions
  - Erosion and Sediment Control
  - Grading Plan
  - Landscape Plan
  - Utility Plan (Showing water/ sewer/ stormwater/ gas/ power, etc.)
  - Channelization (If applicable)
  - Street Lighting
  - [City of Puyallup Standard Notes and Details](#)

### Certification

I hereby state that I am the applicant listed above, and certify that all information contained above and in exhibits attached hereto is true and correct to the best of my knowledge and belief and is submitted for consideration by the City of Puyallup, pursuant to the provisions of the Puyallup Municipal Code. It is understood that the processing of this application may require additional supporting evidence, data or statements.

Signature of Applicant:  
(or authorized agent)

Date:

7-12-23