



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Meghan Howey

2106 Pacific Avenue, Suite 300

Tacoma, WA 98402

September 05, 2023

## **Notice of Incomplete Permit Submittal**

**RE: Application Number PRCNC20231287**

Dear Meghan Howey,

A permit application has been received by this office on September 01, 2023. The following required items are outstanding:

- Site Plan - [Site Plan Checklist](#), Please provide separate from construction plans
- Energy Code Worksheets - [Energy Code Forms](#)
- Project Specifications
- Truss Layout
- Truss Plan for TJIs or BCIs
- Truss Specification Packet w/Engineers Stamp
- Hazardous Material Inventory Statement - [Hazardous Material Inventory Statement](#)
- Traffic Scoping Worksheet - [Traffic Scoping Worksheet](#)
- Plumbing Fixture Worksheet for Commercial, Industrial, and Multi Family Projects - [Plumbing Fixture Worksheet](#)

The above information must be received by our office to deem this application complete. If the required information is not received within 30 days, your application will be canceled.

Should you require further information, please do not hesitate to contact the Permit Center.



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Sincerely,

City of Puyallup Permit Center

(253) 864-4165 option 1