



City of Puyallup

**Engineering Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

# Permit Review Correction Letter

**Permit Application #E-20-0067**

November 17, 2023

The City has completed the review of the above-mentioned permit submittal. All of your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a correction response letter which depicts how the corrections have been addressed in your resubmittal. Letter of transmittal must be submitted to the 'resubmittal form' item listed in the submittal items list. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you do not resubmit as instructed your re-submittal will be rejected. If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Planning Review</b>	<b>Rachael N. Brown</b>	<b>(253)770-3363</b>	<b>RNBrown@PuyallupWA.gov</b>
<p>- SEPA Mitigation Measures for associated SEPA permit #P-20-0015 are currently under review. Permit will not be issued until SEPA determination, and all SEPA mitigation measures required for issuance have been fulfilled.</p>			
<b>Engineering Civil Review</b>	<b>Jamie Carter</b>	<b>(253)435-3616</b>	<b>JCarter@puyallupwa.gov</b>
<p>- Provide City of Puyallup fire approval signature block on cover sheet and Sheet C6. Review engineer can provide.</p> <p>- Provide Submittal Item: Engineering Cost Estimate Fee Calculation. Review engineer can provide template.</p> <p>- Half-street improvements are required for this project. The improvements should coordinate with the half street improvements proposed by the other Pro-Vac/Best Parking Lot project across the street. Obvious benefits to budget and schedule exist in this coordination, and the finished product will be of higher quality if it can be accomplished as one pave. This benefits the City and the businesses and is required by code.</p> <p>- Correct typo as indicated. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Increase LOW to include the removal of this structure and associated appurtenances. This note and this work shall be shown and detailed throughout the project sheets and reports. Include demo detail (blow up) if necessary. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Locate concrete washout 50 feet away from proposed and existing storm facilities. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Found on C8. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Drainage Report and Sheet C8 call out a bottom orifice opening of 0.67 inches. Reconcile. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Found on C4. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Not legible. Improve or remove. [Sheet C6, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Correct leader placement. [Sheet C6, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- See BMP D.1 in the 2019 SWMMWW - overflows or spillways shall direct flows back into the downstream conveyance or other acceptable discharge point and spillway shall be armored extending downstream to where emergency overflows re-enter the conveyance system. The proposed design would introduce water onto the neighbors property and it is unclear where flows would end up. [Sheet C6, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Provide trash rack for inlet into control structure. [Sheet C7, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Will the landscape berm or bottom of fence be 3 feet above the edge of pavement? Confirm these elevations. [Sheet C7, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Provide curbing around landscaped islands to provide drainage control and to protect the landscape from industrial practices and drive overs. [Sheet C7, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- Minimum pipe slope is 0.5%. See CoP Design Standards 204.3 (6). [Sheet C7, 20083 CIVIL SET, 2023_09_15 - RESUB]</p> <p>- There are discrepancies between these details and the drainage report. Clarify where the 4.5 feet of ballast and the liner are to be located. Clarify how the top of liner can be at 62 and still be 0.5 feet above the GWE (reported at 62.2). Reconcile these details with Detention Pond Liner and Pavement Section Recommendations memo and Drainage Report. Revise all elevations to match. Clarify where liner is to be located - label on this sheet points at bottom of</p>			

ballast while Geotech report recommends lining the bottom of the pond (elevation 57). [Sheet C8, 20083 CIVIL SET, 2023\_09\_15 - RESUB]

- Proposed grades not calculated. [Sheet C8, 20083 CIVIL SET, 2023\_09\_15 - RESUB]
- WWHM model uses 18 inch riser. [Sheet C8, 20083 CIVIL SET, 2023\_09\_15 - RESUB]
- Provide detail on plans or remove reference. [Sheet C8, 20083 CIVIL SET, 2023\_09\_15 - RESUB]
- Elevation incorrect according to annotated flow control manhole detail on Sheet C8. [Page 7/104, 20083-Storm Drainage Report, 2023\_09\_17 - Resub]
- These 4 basins minus the landscape area add up to 1.21 acres and represent the asphalt areas. Sheet B2 reports the asphalt as 1.025 acres. Clarify. [Page 21/104, 20083-Storm Drainage Report, 2023\_09\_17 - RESUB]
- Asphalt Concrete Access Road for Pond detail on Sheet C8 only provides two inches of CRB. Justify the decision to go against Geotech recommendation. [Page 103/104, 20083-Storm Drainage Report, 2023\_09\_17 - RESUB]
- A condition of permitting will be the resolution of the ongoing stormwater contamination issue. Testing and reporting to the City's satisfaction will be required to issue the civil permit and to remove the plug that currently segregates the private system from the public. In addition to clean samples. FINDING THE SOURCE OF THE CONTAMINATION WILL ALSO BE REQUIRED AS A SEPA MITIGATION MEASURE. If the source cannot be located, then it has to be assumed that business practices are contributing and future operations may be limited or halted.

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled in order for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to Issuance	Certificate or Insurance/CG2012 must be received prior to issuance	Engineering Division	Open
Prior to Issuance	Engineering Cost Breakdown Fee Calculation must be received for Reviewer to verify valuation for fee calculations	Engineering Division	Open
Prior to Issuance	Letter of Authorization to Apply for Permit must be received prior to issuance	Engineering Division	Open
Prior to Issuance	Street Obstruction Bond must be received prior to issuance	Engineering Division	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center

(253) 864-4165 option 1

[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)