

# Submittal Item Waiver



**Development and  
Permitting Services**  
333 S. Meridian  
Puyallup, WA 98371  
253-864-4165  
www.cityofpuyallup.org

Submit this worksheet as a REPLACEMENT document in place of required submittal documents for your permit application. You must have written authorization from a staff person to waive a required submittal item in order for your application to be accepted and routed for review. If you need help determining if your project is required to submit this waiver, please contact the Permit Center at (253) 864-4165 Option 1.

## Submittal Instructions

- 1 Navigate to the upload files step page on the City's online permits portal.
- 2 For each required submittal line click 'upload document'.
- 3 Submit this worksheet as a REPLACEMENT for EACH required submittal document. A separate form must be submitted for each waived item. Include the required waiver documentation as a second page to this form.

## Applicant Information

Name: Darrin Jones  
Phone: 425-391-3010 E-mail: darrin.jones@fastsigns.com

## Site Information

Parcel Number(s): 0419091069  
Property Address: 4220 S MERIDIAN, PUYALLUP, WA 98373

## Submittal Item (s) to be Waived

List below ALL of the submittal Item (s) that will NOT be submitted:

Landscape Plans  
Underground Utility Plan

Reason not submitted:

Project does not exceed qualifying threshold (e.g., SEPA threshold, stormwater hard surface threshold)

Project does not include critical area

- ☒ Other (please explain): Refacing existing structures. No new erections that would impact landscaping or utilities.

## Waiver Documentation

Provide proof of City staff person authorization to waive submittal requirement. Attach as an additional page to this worksheet an email, letter, or other documentation of waiver. This documentation is required for this waiver to be processed. Failure to provide documentation will result in an incomplete application.

INSERT WIAVER DOCUMENTATION BELOW (OR AS ADDITIONAL PAGE)

11/17/23, 3:12 PM

Propelled Brands Mail - Permit Application - PRSG20231612 - Wavier Needed



Darrin Jones <darrin.jones@fastsigns.com>

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### Permit Application - PRSG20231612 - Wavier Needed

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Chris Beale <CBeale@puyallupwa.gov>  
To: Darrin Jones <darrin.jones@fastsigns.com>

Fri, Nov 17, 2023 at 2:53 PM

Ok. Sorry I did not understanding your request. Yes, you can forgo submitting a landscape plan. You just need to attach this email to the waiver.

[Quoted text hidden]

12/1/23, 12:31 PM

Propelled Brands Mail - PRSG20231612 - Waiver Authorization



Darrin Jones <darrin.jones@fastsigns.com>

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### PRSG20231612 - Waiver Authorization

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Yianni Charitou <YCharitou@puyallupwa.gov>  
To: Darrin Jones <darrin.jones@fastsigns.com>  
Cc: DPS Permit Center <PermitCenter@puyallupwa.gov>, Linda Lian <LindaL@puyallupwa.gov>

Tue, Nov 21, 2023 at 10:00 AM

Hi Darrin,

The project narrative you submitted depicts a direct burial anchored in concrete as seen in the screenshot below. If you verify that there will be no ground disturbance for any signs in your application, Emily may use this email thread as authorization to waive the utility plan submittal item. Otherwise, a utility plan will be required.