

Submittal Item Waiver



**Development and
Permitting Services**
333 S. Meridian
Puyallup, WA 98371
253-864-4165
www.cityofpuyallup.org

Submit this worksheet as a REPLACEMENT document in place of required submittal documents for your permit application. You must have written authorization from a staff person to waive a required submittal item in order for your application to be accepted and routed for review. If you need help determining if your project is required to submit this waiver, please contact the Permit Center at (253) 864-4165 Option 1.

Submittal Instructions

- 1 Navigate to the upload files step page on the City's online permits portal.
- 2 For each required submittal line click 'upload document'.
- 3 Submit this worksheet as a REPLACEMENT for EACH required submittal document. A separate form must be submitted for each waived item. Include the required waiver documentation as a second page to this form.

Applicant Information

Name: _____

Phone: _____ E-mail: _____

Site Information

Parcel Number(s): _____

Property Address: _____

Submittal Item (s) to be Waived

List below ALL of the submittal Item (s) that will NOT be submitted:

Reason not submitted:

Project does not exceed qualifying threshold (e.g., SEPA threshold, stormwater hard surface threshold)

Project does not include critical area

Other (please explain):

Waiver Documentation

Provide proof of City staff person authorization to waive submittal requirement. Attach as an additional page to this worksheet an email, letter, or other documentation of waiver. This documentation is required for this waiver to be processed. Failure to provide documentation will result in an incomplete application.

INSERT WIAVER DOCUMENTATION BELOW (OR AS ADDITIONAL PAGE)

Anjali Venkataiah

From: Anjali Venkataiah
Sent: Thursday, February 1, 2024 4:03 PM
To: Anjali Venkataiah
Subject: FW: RE: Freeman - intake req.

>>> Janelle Montgomery <JMontgomery@puyallupwa.gov> 2/1/2024 3:28 PM >>>
Dmitri,

Please see responses in red below. Upload waiver form with attached email into CityView permit portal (buckets) to submit for building permit. If you have additional questions, please contact me.

Janelle Montgomery
City of Puyallup | Senior Plans Examiner
333 S Meridian | Puyallup, WA 98371
Tel: (253) 770-3328
JMontgomery@puyallupwa.gov

CITY HALL IS NOW OPEN. PERMIT CENTER HOURS ARE 9AM-3:00PM

Did you know that you can easily submit for a permit online? Introducing CityView, our new online permitting system. Go to the [City's website page here](#) for more information. Or, scan this QR code with your phone to learn more.



Check permit status, schedule inspections and pay online at <https://secure.puyallupwa.gov>
Permit inquiries @ PermitCenter@puyallupwa.gov or contact (253) 864-4165 option 1.

From: Dmitri Vorobiev <dmitriv@shutler.com>
Sent: Thursday, February 1, 2024 2:42 PM
To: Janelle Montgomery <JMontgomery@puyallupwa.gov>
Cc: Anjali Venkataiah <Anjali.Venkataiah@synthesispllc.com>
Subject: Fwd: Freeman - intake req.

You don't often get email from dmitriv@shutler.com. [Learn why this is important](#)

CAUTION: This is an External Email. Do not click links or open attachments unless you are expecting them.

Hello,

I spoke to you earlier today about an issue that we are having in submitting a permit for an S1 F1 zoned warehouse approximately 250,000 square feet in size. I am the EOR for this project and am looking for guidance on how to complete the online permit submission form. It looks like the online submission form requires truss layout and calculations, but our standard practice has been to defer the design of joists to a specialist engineer. We provide the truss loads (gravity and lateral) on our drawings and calculation package which the specialist engineer can design off of. We review their drawings as part of the deferred submission process, prior to the manufacturing of the joists.

The permit submission form requires the following "buckets" to be filled, and we're looking to either waive or get assistance with them:

1. Truss layout. I'm looking for guidance on this one, our design drawings include a roof framing plan, along with joist/girder loading information (gravity and lateral loads), do we put a copy of our design drawings in this bucket? **Provide this email that it part of the structural plans and does not need to be broke out of set.**

2. Truss Plan for TJIs or BCIs. Our project uses open web steel joists and girders, and has no TJIs or BCIs. We're looking to get this one waived. **Per our telephone conversation all point loads will be in EOR design submitted for building permit and provided to truss engineer. Once the truss engineer calculates and provides truss layout they will provide to EOR to seal prior to construction. Set of sealed plans from EOR will be delivered with truss package as deferred plans for installation and inspections. If that is the plan provide this email in the City View bucket with the form to be waived.**

3. Truss Specification Packet w/Engineers Stamp. Is this bucket meant to be filled with our stamped building design calculation package which contains our joist/girder design requirements? **If part of your structural design note in building set.** Or is this field specifically for the truss/joist design package which, as I explained above, is a deferred submittal? In the case that it is for a truss/joist calculation package, we'd be looking for this field to be waived as well. **This can be waived if follows same criteria as Truss plans with Truss Specification Packet provided to EOR to seal prior to being released for construction and delivered in the field for installation.**

I've attached the waiver form for the three "buckets", in case it is required.

Thank you,

Dmitri Vorobiev, P.E., Project Engineer
Shutler Consulting Engineers
[425-450-4075](tel:425-450-4075)