



City of Puyallup

**Engineering Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

# Permit Review Correction Letter

**Permit Application #E-20-0067**

March 05, 2024

The City has completed the review of the above-mentioned permit submittal. All of your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and complete and upload a correction response letter that explains how the corrections have been addressed and upload new versions of the corrected submittal items. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you do not resubmit as instructed your re-submittal will be rejected. If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Public Works Water Review</b>	<b>Brian Johnson</b>	<b>(253)841-5442</b>	<b>BrianJ@PuyallupWA.gov</b>
- Civil Resub Sheet C6: Call out a 3/4-inch DCVA. Add City Standard detail 03.04.01 to the plan set.			
<b>Public Works Collection Review</b>	<b>Josh Grbich</b>	<b>(253)841-5560</b>	<b>JGrbich@PuyallupWA.gov</b>
- Replace lid and frame to meet current design standards. Adjust to new grade. [Sheet C7, CIVILS PLANS ONLY - RESUB]			
<b>Engineering Civil Review</b>	<b>Jamie Carter</b>	<b>(253)435-3616</b>	<b>JCarter@puyallupwa.gov</b>
<ul style="list-style-type: none"> <li>- Locate concrete washout 50 feet away from proposed and existing storm facilities. [Sheet C3, 20083 CIVIL SET, 2023_09_15 - RESUB]</li> <li>- COST ESTIMATE</li> <li>- Include the OFF-SITE portion for the paving in the ROW. Also submit a pdf or screen shot of the grey box that calculates the inspection fee and required bond amount. On-site, off-site, and grey box all need to be submitted for review. Separate pdfs are acceptable, the sheet can be difficult to print.</li> <li>- Include retaining walls for pond</li> <li>- Include roadway excavation and haul for on and off site paving.</li> <li>- TESC Storm Drain Keynotes #1 and #2 not placed correctly. #2 points at an Inlet Protection symbol. Remove/relocate symbol and correct leaders. [CIVIL PLANS ONLY-RESUB, Sheet C3]</li> <li>- Note still includes reference to liner. [CIVIL PLANS ONLY - RESUB, Sheet C3]</li> <li>- Demo Key-Note #5 not included in notes. [CIVIL PLANS ONLY-RESUB, Sheet C3]</li> <li>- Remove errant detail bubble. [CIVIL PLANS ONLY-RESUB, Sheet C3]</li> <li>- Move note to correspond with new overflow location. [CIVIL PLANS ONLY-RESUB, Sheet C6]</li> <li>- Provide permit number, status and name of reviewer. [CIVIL PLANS ONLY-RESUB, Sheet C8]</li> <li>- Strike out this section and all other references to a liner for the pond. [Storm Drainage Report, 2023_12_22-RESUB, Page 94/96].</li> <li>- Mitigated Routing model input says 334 feet by 28 feet. Clarify dimensions and make consistent across plans, reports and model. [Storm Drainage Report, 2023_12_22, Page 7/96]</li> <li>- These two sections do not match. The City detail for a 36 foot public roadway shall be the target cross section, with the understanding that the road is in poor condition and that field adjustments or collaboration with the city may be required during construction. Remove the generic detail or clarify it's purpose. [CIVIL PLANS ONLY, Sheet C9]</li> </ul>			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled in order for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
SEPA Condition	SEPA: See list of required SEPA conditions on SEPA Stand Alone Permit #P-20-0015	Planning Division	Resolved
Prior to Issuance	Certificate or Insurance/CG2012 must be received prior to issuance	Engineering Division	Open
Prior to Issuance	Engineering Cost Breakdown Fee Calculation must be received for Reviewer to verify valuation for fee calculations	Engineering Division	Open
Prior to Issuance	Letter of Authorization to Apply for Permit must be received prior to issuance	Engineering Division	Open
Prior to Issuance	Street Obstruction Bond must be received prior to issuance	Engineering Division	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
 (253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)