



Permit Review Correction Letter

Permit Application # PRCNC20240013

March 14, 2024

The City has completed the review of the above-mentioned permit submittal. All of your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

Re-submittal Instructions

To resubmit, you must address all comments and complete and submit the [resubmittal form](#) and a letter of transmittal. Letter of transmittal must be submitted to the 'resubmittal form' item listed in the submittal items list. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you do not resubmit as instructed your re-submittal will be rejected. If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

Corrections

Corrections to be addressed on the next set of resubmitted plans:

Engineering Review	Yianni Charitou	(253)435-3612	YCharitou@PuyallupWA.gov
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- Since the building permit cannot be issued until civil construction permit PRCCP20231423 is issued first and the building plans must match the approved civil plans, please coordinate your final building permit submittal with the approval of the civil permit to avoid redundant or surplus building permit submittals. [Yianni Charitou @ 01/22/2024 4:20 PM]
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Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The “Condition Category” indicates the approximate phase of the permit process by which the condition must be fulfilled in order for the City to continue processing this permit. “Condition Status” if “Open” means that the condition has not been fulfilled, if “Resolved” means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City’s permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to Occupancy	Retaining wall building permit PRRWF20231581 must be completed by the applicant and finalized by the City prior to building occupancy. [Yianni Charitou @ 01/22/2024 12:53 PM]	Engineering Division	Open
Prior to Issuance	In accordance with Puyallup Municipal Code 11.08.135, new commercial projects that have a structure improvement value exceeding \$200,000 in valuation are required to complete improvements along the property’s street frontage. Your project will be required to complete frontage improvements which may include curb, gutter, planter strips, street trees, sidewalks, storm drainage, street lighting, and one-half street paving (only required if the existing pavement condition is poor) as determined by Development Engineering. The building permit shall not be issued until the frontage improvement designs have been approved by the City and a civil permit issued. The building permit shall be conditioned in such a manner that building occupancy will not be granted until the frontage improvements are completed and approved. Building permit PRCNC20231424 cannot be issued until civil permit PRCCP20231423 is issued first. [Yianni Charitou @ 01/22/2024 12:57 PM]	Engineering Division	Open
Prior to Occupancy	The approved Stormwater Maintenance Agreement shall be recorded prior to the City granting a certificate of occupancy. Once recorded, provide the City with the Auditor File Number (AFN) for verification. [Yianni Charitou @ 01/22/2024 12:59 PM]	Engineering Division	Open
Prior to Issuance	Building permit PRCNC20240013 shall not be issued until civil permit PRCCP20231423 and all necessary demolition permits are issued first. The building permit site plan must match the approved civil permit site plan. A final comparison of the	Engineering Division	Open

Condition Category	Condition	Department	Condition Status
	building and civil plans are required prior to building permit issuance. Please prepare and coordinate a final building permit site plan submission after the civil permit has been issued. [Yianni Charitou @ 03/12/2024 10:58 AM]		
Prior to Occupancy	Right-of-way dedication to match the abutting street classification shall be required as determined by Development Engineering. No building permit or development permit shall be granted for the construction or substantial improvement of any industrial, commercial, or residential building, or plat unless the plans and specifications contain provisions for the dedication to the City of sufficient street right of way for the classification of the street abutting the property according to the street plans and street development needs of the city for that street. In accordance with Puyallup Municipal Code Chapter 11.08.120, the subject site property owner shall dedicate a varying amount of right-of-way to match the street classification of S MERIDIAN as determined in civil permit PRCCP20231423. Please fill out the attached REETA template form and the Right of Way Dedication Deed form. The Deed form must include a legal description and be accompanied by an exhibit (survey completed by licensed surveyor) depicting the right-of-way dedication. Once drafted, please return these documents to me to review with the Engineering Support Specialist and City Engineer. If accepted, the City Engineer will sign the Deed so that it can be recorded with Pierce County. [Yianni Charitou @ 01/22/2024 1:07 PM]	Engineering Division	Open
Prior to Issuance	A lot combination permit is required by Planning as indicated in the 12/7/2023 and 2/29/2024 civil permit PRCCP20231423 corrections. For any questions regarding the lot combination requirement, please contact Nabila Comstock, City Planner, at 253-770-3361. According to her correction, the civil permit cannot be issued until the lot combination is complete and Engineering cannot issue the building permit until the civil permit is issued first. Like the civil plans, the building permit site plan must match the approved lot combination plans. A final comparison of the building and lot combination plans are required prior to building permit issuance. Please prepare and coordinate a final building permit site plan submission after the lot combination permit has been approved. Please add the City assigned site address and County assigned tax parcel number from the lot combination to the site plan. The parcel lines depicted on this building permit site plan must match the new property lines from the approved lot combination permit. [Yianni Charitou @ 03/12/2024 7:22 AM]	Engineering Division	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center
(253) 864-4165 option 1
permitcenter@puyallupwa.gov