



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

# Permit Review Correction Letter

**Permit Application #PRRWF20240390**

April 03, 2024

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Building Review</b>	<b>Ray Cockerham</b>	<b>(253)841-5585</b>	<b>RayC@PuyallupWA.gov</b>
<p>- B-1) Please see engineering comments.            B-2) It looks like four retaining walls are identified as needing separate permits.            B-3) Please seal plan set. (Struct Plan)            B-4) Please provide construction details for vehicle barriers.</p>			
<b>Engineering Review</b>	<b>Yianni Charitou</b>	<b>(253)435-3612</b>	<b>YCharitou@PuyallupWA.gov</b>
<p>- There is a discrepancy between the permit application description, site plan, and structural calculations as to which wall to review. The permit application refers to the wall along the southern property line, the site plan indicates that the lock and load wall is along the eastern property line, and the structural calculations refer to the wall along the northwest property line. Please resolve the discrepancy and submit a site plan that clearly indicates the wall in question. All other retaining walls depicted on the site plan shall be permitted separately. Please note, any retaining wall 4-feet or taller requires a City of Puyallup building permit. Walls shorter than 4-feet must comply with City standard details section 05.03. [Yianni Charitou @ 04/03/2024 10:24 AM]</p>			
<b>Engineering Civil Review</b>	<b>Anthony Hulse</b>	<b>(253)841-5553</b>	<b>AHulse@PuyallupWA.gov</b>
<p>- Make a note on all sheets that wall drainage connections are shown on civil permit PRCCP20231096 and is to be connected to the private storm system. [site plan, pg 1]            - Revise wall language, for clarity. This plan states to see separate plans (what separate plans?) and this building permit. Ensure these building plan sheets match the civil plan callouts and details. [site plan, pg 1]</p>			
<b>Planning Review</b>	<b>Nabila Comstock</b>	<b>(253)770-3361</b>	<b>NComstock@PuyallupWA.gov</b>
<p>- Include grading plan in submittal.            - Clarify on plan set which retaining walls is being applied for as application form states the application for the retaining wall is along the southern boundary, but paving schedule calls out #20 - "lock 7 load" landscape retaining wall that is located along the eastern property line - plans are unclear.</p>			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process.

The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to Issuance	Building permit PRRWF20240390 cannot be issued until civil permit PRCCP20231096 and all necessary demolition permits are issued first. The retaining wall building permit site plan must match the approved civil permit site plan. A final comparison of the building and civil plans are required prior to building permit issuance. The applicant shall be responsible for coordinating final building permit submission to avoid redundant reviews and building permit fees. [Yianni Charitou @ 04/02/2024 1:37 PM]	Engineering Division	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
 (253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)