



City of Puyallup

**Engineering Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

WESTMARK CONSTRUCTION, INC  
6102 N 9TH ST #100  
TACOMA, WA 98406

April 09, 2024

**RE: INSPECTION PUNCHLIST FOR PERMIT PRCCP20230336**

To Whom It May Concern:

City of Puyallup's Development Engineering has completed, at your request, a final inspection of the above referenced permit number.

The following is a list of outstanding items that must be completed prior to Engineering's final acceptance of the work. Please note that this list has been broken into two sections:

**Section A** are considered life/safety items that must be completed for the utilities to operate and be maintained as intended. **Therefore, Section A must be completed and accepted before Development Engineering can consider the project adequately complete and to allow issuance of an Occupancy Permit.**

**Section B** are punchlist items, and as such, do not have to be completed prior to occupancy. However, the items listed under Section B must be guaranteed to be completed within 90 days from the date of this letter. The City of Puyallup requires an assignment of funds in the amount of [AMOUNT NOT CALCUATED. CONTACT ENGINEERING REVIEWER.] to guarantee completion of the punchlist items.

**SECTION A**

(ITEMS WHICH MUST BE COMPLETED PRIOR TO OCCUPANCY)

**WATER:**

- Install a lock on the PIV and put the key in the Knox lock box
- Install storz fitting on the hydrant
- Install placard and address on the FDC
- install bollards around the hydrant
- Install a collar and valve marker for the hydrant foot valve
- Perform a tamper switch test on the PIV

**STORM:**

- Install clean out assemblies on the infiltration trench with Carson boxes.

Install male clean out assemblies on all of the roof drain clean outs and install Carson boxes over the two roof drain clean outs in the planting area and castings over the two in the paved area.

**STREET:**

- clean the gutter line of Inter Ave.

**MISCELLANEOUS:**

- Stabilize all disturbed soils on site
- Per the door access detail on page C2.0 the concrete pad must be 5'x4'. The pad is only 3.8' wide at its shortest width. The concrete ramp was omitted. The asphalt ramp in its place is over 2% cross slope. All items must be fixed.
- This project owes \$720 in overtime inspection fees.

**SECTION B**

(ITEMS COVERED BY AN ASSIGNMENT OF FUNDS TO ALLOW OCCUPANCY)

**WATER:**

- Paint both the hydrant and FDC

**MISCELLANEOUS:**

- Once the cleaning of Inter Ave and all of the onsite soils have been stabilized remove the BMP's
- Provide the City with an electronic version of the record drawings in PDF format and in AutoCAD Map 2007 or newer in State Plane South Projection format.
- Provide the City with data for all new infrastructure installed for this project. This data is to be provided by the design engineer, see attached form.

Upon completion of the items listed under Section B, the City will release the assignment of funds back to you. If any or all the items listed under Section B are not completed within 90 days of the date of this letter, the City has the right to use the funds being held to complete the remaining work.

After completion of the above work, please contact the project's Engineering Inspector, Jeff Hill, at (253) 841-5424 and schedule a punchlist inspection through the [CityView portal](#). If you have any questions regarding any of these items, please contact Jeff Hill or myself.

Sincerely,



Jamie Carter  
Civil Engineer  
(253) 435-3616  
JCarter@puyallupwa.gov

Cc: Jeff Hill, City of Puyallup Engineering Inspector  
Robyn Buck-Holdener, City of Puyallup Engineering Support Specialist  
Grant J Middleton, P.E., Permit Holder