



City of Puyallup
Engineering Division
333 S. Meridian, Puyallup, WA 98371
(253) 864-4165
www.cityofpuyallup.org

DP EXCAVATION
11410 316th ST E
GRAHAM, WA 98338

September 30, 2024

RE: INSPECTION PUNCHLIST FOR PERMIT E-21-0313 Benaroya Parking Lot Expansion

To Whom It May Concern:

City of Puyallup's Development Engineering has completed, at your request, a final inspection of the above referenced permit number.

The following is a list of outstanding items that must be completed prior to Engineering's final acceptance of the work. Please note that this list has been broken into two sections:

Section A are considered life/safety items that must be completed for the utilities to operate and be maintained as intended. **Therefore, Section A must be completed and accepted before Development Engineering can consider the project adequately complete and to allow issuance of an Occupancy Permit.**

Section B are punchlist items, and as such, do not have to be completed prior to occupancy. However, the items listed under Section B must be guaranteed to be completed within 90 days from the date of this letter. The City of Puyallup requires three assignment of funds (or one combined) in the amount of \$19,000.00 to guarantee completion of the Section B punchlist items. The assignment of funds includes \$7,500.00 for record drawing submission; \$10,000.00 for resolution of the Right-in/Right-out at the 39th Ave SE entrance; and \$1,500.00 for the Stormwater Facilities Management Agreement.

SECTION A

(ITEMS WHICH MUST BE COMPLETED PRIOR TO OCCUPANCY)

SANITARY SEWER:

- Install "sewer" c/o lids on all existing sewer c/o's. The random existing sewer c/o's and the addition of storm c/o's will confuse maintenance.

STORM:

- Clean and hang all ladders in the type 2 structures.
- Install spalls around existing sewer c/o located in south bio-swale.
- Install structure bolts in grates where CB socks are not located.

MISCELLANEOUS :

- Provide the City with a letter from the design engineer certifying the proper installation of permanent stormwater controls and compliance with the stormwater site plan.

- Engineering staff will contact the Planning Department project reviewer to request landscape walkthrough inspection. Landscape punchlist items may be subsequently added to the punchlist. Also see prior conditions #6, #11, #12, and #13
- Verify that any outstanding fees have been paid. Contact Engineering Contract Specialist Robin Loewen at 253.841.5439, or via email at rlowen@puyallupwa.gov.

SECTION B

(ITEMS COVERED BY AN ASSIGNMENT OF FUNDS TO ALLOW OCCUPANCY)

STORM:

- Please submit a DRAFT operation and maintenance manual that incorporates the BMPs contained in the City's Site Management Plan, Appendix A, for all stormwater facilities and BMP's associated with this project. A copy of this operation and maintenance manual shall be retained onsite or within reasonable access to the site and shall be transferred with the property to the new owner.
- Provide the City with a DRAFT copy of the "Stormwater Management & BMP Facilities Agreement" along with the operation and maintenance manual described in Item 16 as an exhibit. The agreement can be obtained on the City's website under Development Engineering, Additional Forms. Once approved, coordinate final signatures with Engineering Support Specialist, Robin Loewen at 253.841.5439, or via email at rlowen@puyallupwa.gov, and then record the document with the Pierce County Auditor.

MISCELLANEOUS :

- Resolve the 39th Avenue entrance Right-in/Right-out per Traffic Engineer's review comments.
- Provide the City with an electronic version of the record drawings in PDF format and in AutoCAD Map 2007 or newer in State Plane South Projection format.

Upon completion of the items listed under Section B, the City will release the assignment of funds back to you. If any or all the items listed under Section B are not completed within 90 days of the date of this letter, the City has the right to use the funds being held to complete the remaining work.

After completion of the above work, please contact the project's Engineering Inspector, Jason Little, at (253) 435-3636 and schedule a punchlist inspection through the [CityView portal](#). If you have any questions regarding any of these items, please contact Jason Little or myself.

Sincerely,



Mark Higginson
Senior Civil Engineer
(253) 841-5559
MHigginson@PuyallupWA.gov

Cc: Jason Little, City of Puyallup Engineering Inspector
Robin Loewen, City of Puyallup Engineering Support Specialist
David Vranizan, Permit Holder