



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

# Permit Review Correction Letter

**Permit Application #PRRWF20250214**

March 06, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

Engineering Review	Yianni Charitou	(253)435-3612	YCharitou@PuyallupWA.gov
<p>- Insufficient or missing site plan. The screenshots in the Structural Plans are insufficient to serve as a proper site plan. The proposed wall cannot be constructed with only the GeoResources engineer design letter and the manufacturer's generic detail. The design engineer shall provide a specific detail in the site plan for all proposed walls with the following design criteria depicted and labeled:</p> <ol style="list-style-type: none"> <li>(1) Dimensions of the wall, block type callouts, batter, and embedment depth.</li> <li>(2) Dimensions of the bearing pad (width and thickness).</li> <li>(3) Dimensions of the drainage zone and specify the drain pipe and location at the back of wall.</li> <li>(4) Material callouts for the drainage zone, bearing pad, backfill, and non-woven geotextile.</li> <li>(5) Callout compaction criteria for the drainage zone, bearing pad, and backfill.</li> </ol> <p>Please refer to the CoP Site Plan Standards online when developing a site plan. [Yianni Charitou @ 03/05/2025 10:29 AM]</p> <p>- The Engineering review on the retaining wall building permit cannot be approved until the civil permit PRCCP20240845 is approved first since the two permits must match. It is the applicant's responsibility to coordinate the next building permit submission with the approval of the civil permit to avoid redundant reviews and permit fees. [Yianni Charitou @ 03/05/2025 10:30 AM]</p> <p>- Provide a drainage plan for the proposed retaining wall. Indicate how the retaining wall footing drain will connect to the site's storm system. [Yianni Charitou @ 03/05/2025 10:32 AM]</p> <p>- According to the Redi Rock Typical Gravity Wall Detail, components of the wall, including the leveling pad and drainage pipe, are to be specified by the Design Engineer. Depict and label such components on the site plan stamped by the Design Engineer. [Yianni Charitou @ 03/05/2025 10:40 AM]</p> <p>- The City of Puyallup does not authorize access to or work on any neighboring properties, particularly any south of the subject site, under this building permit. If a temporary construction easement or permanent maintenance easement is required for the construction of the proposed wall, provide a copy of a recorded easement for the proposed work on any neighboring properties. Otherwise, add a note to the site plan that all access and work for the construction of the proposed wall shall be conducted on tax parcel 0419036006 and that the City of Puyallup does not authorize access to or work on any neighboring properties under this building permit. [Yianni Charitou @ 03/05/2025 11:13 AM]</p> <p>- Depict and label all easements (including AFN for each) on the site plan to verify that the retaining walls do not encroach on any existing or proposed easements. [Yianni Charitou @ 03/05/2025 11:32 AM]</p>			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the

condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to Issuance	The retaining wall building permit cannot be issued until civil permit PRCCP20240845 is issued first. The two permit plans must match. It is the applicant's responsibility to coordinate the building permit submissions with the status of the civil permit to avoid redundant reviews and permit fees. [Yianni Charitou @ 03/05/2025 11:03 AM]	Engineering Division	Open
Prior to Issuance	The retaining wall building permit cannot be issued until demolition permits PRDE20231242 and PRDE20230753 are finalized first. [Yianni Charitou @ 03/05/2025 11:19 AM]	Engineering Division	Open
Submit With Civil Permit Application	<ul style="list-style-type: none"> <li>• Figure 2 from Page 7/28 from the Retaining Wall Design Letter dated Nov 19th, 2024 should be reprinted in the white space on G-14 of the civil plans. This detail clearly shows the fabric liner, the drainage area, and the proper slopes. Our City Detail for rock retaining walls requires a 6 inch perf pipe, but the block manufacturer and the Geotech both call for four inch, so that will be allowed.</li> <li>• The plans need to match the Retaining Wall Design Letter. The design letter doesn't say that there is a 3:1 maximum backslope, but it does say that 3:1 is the design assumption for their analysis. Provide a response to the memos request if all backslopes cannot be made 3:1 or less.</li> <li>• Ensure drainage pipes are designed to discharge to appropriate locations</li> </ul>	Development & Permitting Services	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
 (253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)

