



City of Puyallup

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**Engineering Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

BRC FAMILY LLC  
PO BOX 731310  
PUYALLUP, WA 98373-0060  
GREAT NORTHWEST EXCAVATION LLC  
12203 40TH AVE  
TACOMA, WA 98466

April 10, 2025

**RE: INSPECTION PUNCHLIST FOR PERMIT PRCCP20221569**

To Whom It May Concern:

City of Puyallup's Development Engineering has completed, at your request, a final inspection of the above referenced permit number.

The following is a list of outstanding items that must be completed prior to Engineering's final acceptance of the work. Please note that this list has been broken into two sections:

**Section A** are considered life/safety items that must be completed for the utilities to operate and be maintained as intended. **Therefore, Section A must be completed and accepted before Development Engineering can consider the project adequately complete and to allow issuance of an Occupancy Permit.**

**Section B** are punchlist items, and as such, do not have to be completed prior to occupancy. However, the items listed under Section B must be guaranteed to be completed within 90 days from the date of this letter. The City of Puyallup requires an assignment of funds in the amount of [AMOUNT NOT CALCULATED. CONTACT ENGINEERING REVIEWER.] to guarantee completion of the punchlist items.

**SECTION A**

(ITEMS WHICH MUST BE COMPLETED PRIOR TO OCCUPANCY)

**WATER:**

**SANITARY SEWER:**

**SIGNALIZATION:**

**STORM:**

- Keep garbage debris off on site parking lot. remove spoil pile near mail box.

**STREET:**

- 10th was paved on 4/9/25, 10th may be striped after 5/9/25.

**MISCELLANEOUS:**

- Engineering staff to contact the Planning Department project reviewer to request landscape walkthrough inspection. Landscape requirements to be added to the punchlist.
- This project owes \$XXX in overtime inspection fees. Overtime was performed on 4/9/25 for paving. 1.5hrs

**SECTION B**

(ITEMS COVERED BY AN ASSIGNMENT OF FUNDS TO ALLOW OCCUPANCY)

**WATER:**

**SANITARY SEWER:**

**SIGNALIZATION:**

**STORM:**

**STREET:**

**MISCELLANEOUS:**

- Provide the City with an electronic version of the record drawings in PDF format and in AutoCAD Map 2007 or newer in State Plane South Projection format.

Upon completion of the items listed under Section B, the City will release the assignment of funds back to you. If any or all the items listed under Section B are not completed within 90 days of the date of this letter, the City has the right to use the funds being held to complete the remaining work.

After completion of the above work, please contact the project's Engineering Inspector, Jason Little, at (253) 244-0387 and schedule a punchlist inspection through the [CityView portal](#). If you have any questions regarding any of these items, please contact Jason Little or myself.

Sincerely,



Jamie Carter  
Civil Engineer  
(253) 435-3616  
JCarter@puyallupwa.gov

Cc: Jason Little, City of Puyallup Engineering Inspector  
Robin Loewen, DPS Support Specialist  
Bill Riley, Permit Holder