

# Alternative Methods and Materials Request Application

Development Services  
333 S. Meridian  
Puyallup, WA 98371  
Phone: 253-864-4165  
[www.cityofpuyallup.org](http://www.cityofpuyallup.org)



## Application Fees

- Alternative Methods Application Fee: \$250

Effective Per 4/1/23 [City of Puyallup Fee Schedule](#)

An Alternative Methods and Materials Request (AMR) is used to deviate from City of Puyallup design standards. The City of Puyallup's design standards are **MINIMUM** requirements and are considered to be fair, reasonable and promote public safety. The applicant is obligated to assure City Staff this request as necessary, justifiable and will not reduce public safety.

## Submittal Instructions

- 1 Create an account at <https://permits.puyallupwa.gov/Portal/Account/Register> or Sign into the [CityView Portal](#)
- 2 Select "Apply for an Engineering Permit"
- 3 From the *Choose Application Type* drop down list, select "Alternative Methods/ Materials Request". Fill out all sections of the online form and upload all required documents. Note: Failure to upload all the required documents for Step 7 *Upload Files* may delay the processing of your application.

## Project Information

Site Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_ Zoning: \_\_\_\_\_

Project Name: \_\_\_\_\_ Land Use Application #: \_\_\_\_\_ Building Application #: \_\_\_\_\_

## Owner Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## Applicant Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_



## Alternative Methods and Materials Request Application

### Contractor Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Engineer/Architect Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Deviation Justification

Address items 1-9 below. If additional reports, supporting documents and attachments are necessary to clarify/support this request, material shall be listed in item 9 and referenced within items 1-9:

1. Describe the proposed deviation request. (What requirements is the project seeking relief from?)

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2. Describe how the proposed deviation request is based on sound engineering principles. (Explain how the granting of this modification will not result in risk or harm related to traffic, storm drainage, water, sanitary sewer, transportation, fire protection or structural matters)

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3. Describe how a strict application of the requirement would impose an undue hardship on the applicant. What makes the project in question unique from others to allow a deviation from city standards?

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4. Describe how the requirements for safety, environmental considerations, function, appearance, and maintainability would be fully met, assuming the granting of your request.

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## Alternative Methods and Materials Request Application

5. Describe how granting the modification provides adequate protection of public health, safety, and welfare

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6. Does this request require different maintenance cycles, equipment, or skills?

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7. Does this request provide for a service life equal to or greater than the City Requirement?

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8. Describe how the granting of the proposed modification will be in the best interest of the public.

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9. List reports, supporting documentation and attachments accompanying this request:

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### Submittal Checklist

➤ Use the check boxes below to ensure the following documents are submitted as applicable at the time of application

- ☐ 1. Completed and Signed [Alternative Methods and Materials Request Application](#)
- ☐ 2. [Site Plan](#) and/or and other technical documents to support the deviation request

### Certification

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



## Alternative Methods and Materials Request Application

**THIS SHEET IS FOR CITY USE ONLY**

CITY DEPARTMENT	APPROVED	DENIED	DATE
Development Engineering			
Conditions:			
Planning			
Conditions:			
Traffic Engineering			
Conditions:			
Public Works - Streets			
Conditions:			
Public Works - Water			
Conditions:			
Public Works - Collections			
Conditions:			
Stormwater Engineering			
Conditions:			
Fire Code Official			
Conditions:			
Miscellaneous			
Conditions:			

	APPROVED	DENIED	DATE
City Engineer			
Development Engineering Manager	<i>Ken Lok</i>		4/10/2025

Conditions of Approval:

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Reasoning for Denial:

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