



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

# Permit Review Correction Letter

**Permit Application #PRRWF20250442**

April 18, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Building Review</b>	<b>Brian Snowden</b>	<b>(253)435-3618</b>	<b>BSnowden@puyallupwa.gov</b>
<ul style="list-style-type: none"> <li>- Please include sheet D-2 to the Sheet Index. [Reference the marked-up drawing STRUCTURAL PLANS, sheet T-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet S-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet P-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet 1-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet 2-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet 3-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet D-1]</li> <li>- Each sheet completed by or directly supervised by the engineer of record needs to be signed by the engineer of record per the RCW 18.43 and WAC 196-23-070. [Reference the marked-up drawing STRUCTURAL PLANS, sheet D-2]</li> <li>- It appears this note has been cut-off. [Reference the marked-up drawing STRUCTURAL PLANS, sheet D-2]</li> </ul>			
<b>Engineering Review</b>	<b>Yianni Charitou</b>	<b>(253)435-3612</b>	<b>YCharitou@PuyallupWA.gov</b>
<ul style="list-style-type: none"> <li>- Remove approval block from retaining wall site plan. [SITE PLAN, sheet 1 of 1]</li> <li>- Highlight all walls included for review and label all retaining walls to match the labels on the structural plans. [SITE PLAN, sheet 1 of 1]</li> <li>- Update site addresses with recently assigned addresses. Parcels should also be updated if the BLA is completed before retaining wall permit resubmission. [SITE PLAN, sheet 1 of 1]</li> <li>- Wall 7 design must include the adjacent stormwater drainage design and crossing depicted in PRCCP20230970, PCR 001. Update screenshot accordingly. [STRUCTURAL PLANS, sheet P-1]</li> <li>- Wall 5 design must include the adjacent stormwater drainage design and crossing depicted in PRCCP20230970. Update screenshot accordingly. [STRUCTURAL PLANS, sheet P-1]</li> <li>- Depict and label how and where the Wall 7 footing drains will connect to the onsite stormwater system. [STRUCTURAL PLANS, sheet P-1]</li> <li>- The Engineer of Record must provide a signed statement indicating that the placement and imposed load of Retaining Wall 7 will not impact or damage the sanitary sewer main crossing and running underneath the new wall. [STRUCTURAL PLANS, sheet P-1]</li> <li>- Footing drains are required behind all walls. For those drains that daylight into the stream corridor, this particular detail is acceptable. Indicate which walls will use this particular detail or reference this detail for the walls on sheet P-1. For the footing drains that do not daylight on the stream, provide a separate detail depicting how the footing drains will connect to the approved onsite storm system. [STRUCTURAL PLANS, sheet D-2]</li> <li>- Label footing drain pipe in detail and note that the footing drain is required for all walls. [STRUCTURAL PLANS, sheet</li> </ul>			

D-2] - Label footing drain pipe in detail and note that the footing drain is required for all walls. [STRUCTURAL PLANS, sheet D-2] - Indicate which walls will use this particular detail. Demonstrate that the proposed swale will not overwhelm any footing drains that do not daylight onto the stream corridor. [STRUCTURAL PLANS, sheet D-2]			
<b>Engineering Civil Review</b>	<b>Mark Higginson</b>	<b>(253)841-5559</b>	<b>MHigginson@PuyallupWA.gov</b>
- Remove note. [Calcs; Pg 32 of 36] - Remove note. [Calcs; Pg 33 of 36] - Remove note. [Calcs; Pg 34 of 36] - Remove note. [Calcs; Pg 35 of 36] - Remove note. [Calcs; Pg 36 of 36] - Revise to reflect design calculations. [Plans; Sht T-1] - Provide detail for wall placed on top of culvert lid. Embedment concern? [Plans; Sht 2-1] - Provide detail for wall placed on top of culvert lid. Embedment concern? [Plans; Sht 2-1] - Application includes these walls also. [Site Plan; Sht 1 of 1]			
<b>Planning Review</b>	<b>Chris Beale</b>	<b>(253)841-5418</b>	<b>CBeale@PuyallupWA.gov</b>
- Wall 7 (ENTRY WALL PIONEER WAY E) will offset landscaping. Provide revised landscaping plans to accommodate the wall placement in the landscape yard. Can the wall be aligned closer to the parking lot curb line as opposed to right in the middle of the landscaping? It would be preferable to have landscaping in front of the wall as opposed to the wall in the middle of the landscape strip.			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled

successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to Issuance	Building permit PRCTI20250375 cannot be issued until civil construction permits PRCCP20230970 and PRCCP20240569 are issued first. The building permit site plan must match the approved civil plan. [Yianni Charitou @ 03/27/2025 8:44 AM] PRCCP20230970 issued on 6/12/2024, but PRCCP20240569 is still under review. [Yianni Charitou @ 04/07/2025 4:06 PM]	Engineering Division	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
(253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)