

Submittal Item Waiver



**Development and
Permitting Services**
333 S. Meridian
Puyallup, WA 98371
253-864-4165
www.cityofpuyallup.org

Submit this worksheet as a REPLACEMENT document in place of required submittal documents for your permit application. You must have written authorization from a staff person to waive a required submittal item in order for your application to be accepted and routed for review. If you need help determining if your project is required to submit this waiver, please contact the Permit Center at (253) 864-4165 Option 1.

Submittal Instructions

- 1 Navigate to the upload files step page on the City's online permits portal.
- 2 For each required submittal line click 'upload document'.
- 3 Submit this worksheet as a REPLACEMENT for EACH required submittal document. A separate form must be submitted for each waived item. Include the required waiver documentation as a second page to this form.

Applicant Information

Name: _____

Phone: _____ E-mail: _____

Site Information

Parcel Number(s): _____

Property Address: _____

Submittal Item (s) to be Waived

List below ALL of the submittal Item (s) that will NOT be submitted:

Reason not submitted:

Project does not exceed qualifying threshold (e.g., SEPA threshold, stormwater hard surface threshold)

Project does not include critical area

Other (please explain):

Waiver Documentation

Provide proof of City staff person authorization to waive submittal requirement. Attach as an additional page to this worksheet an email, letter, or other documentation of waiver. This documentation is required for this waiver to be processed. Failure to provide documentation will result in an incomplete application.

INSERT WIAVER DOCUMENTATION BELOW (OR AS ADDITIONAL PAGE)




RE: PRCCP20250580 WSF Barn M Redevelopment - Landscaping Waiver Form

From Nabila Comstock <NComstock@PuyallupWA.gov>

Date Tue 6/24/2025 1:00 PM

To Derek Manaka <derek@jnmteam.com>

 1 attachment (74 KB)

Landscape Waiver Form (Flattened).pdf;

Hi Derek,

There is already a landscape waiver form submitted for this civil PRCCP20250580. This can be a confirmation that landscaping is not required for this scope of work.

Thank you,

Nabila Comstock (she/her)

Associate Planner | City of Puyallup

(253) 770-3361

ncomstock@puyallupwa.gov

To apply for a permit, click here to access the [City's Permit Portal](#). Or scan this QR code with your phone to learn more.



From: Derek Manaka <derek@jnmteam.com>

Sent: Tuesday, June 24, 2025 12:46 PM

To: Nabila Comstock <NComstock@PuyallupWA.gov>

Subject: PRCCP20250580 WSF Barn M Redevelopment - Landscaping Waiver Form

CAUTION: This is an External Email. Do not click links or open attachments unless you are expecting them.

Hi Nabila,

Can you please confirm that we will need to submit a Landscaping Waiver Form for the Barn M Redevelopment Project.

The project is located within the FAIR zoning.

Best Regards,

Derek Manaka, EIT | Civil Engineer

office. 206.596.2020 | direct. 253.470.3243

905 Main St, Suite 200, Sumner WA 98390

www.jmjteam.com

Small Business Certified

Federal SBE No. S000025061 | King County SCS No. 1637 | City of Tacoma No. COTSBE 624

