



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Mike Killmer

11203 BENSTON DR E, Ste 110

PUYALLUP, WA 98372

August 28, 2025

Development Submittal Notice

Permit Application Number PRMH20251165

Dear Mike Killmer,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on August 28, 2025 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Application Form – Please provide the [Mechanical Application Form](#).
- Mechanical Plans – Please provide Mechanical Plans with scope of work. On the Site Plan/Floor plan page(s) are where the unit locations should be marked.
- Energy Code Worksheets – Please provide [Energy Code Worksheets](#).
- Floor Plan – Please provide a floor plan if it has not been included in the Mechanical Plans.
- Other / Miscellaneous – Photos of the areas where units are located are not sufficient for review. Please note locations on a floor plan and/or site plan.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.



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For questions or assistance, please contact the Permit Center.

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov