



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Jodi Boyden

8629 Pinelli Road

Sedro Woolley, WA 98284

September 09, 2025

Development Submittal Notice

Permit Application Number PRSG20251040

Dear Jodi Boyden,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on July 31, 2025 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Underground Utility Plan - This submittal item has not been addressed. It needs to be formatted to the correct size for all documents submitted (24X36). It should show the location of the monument signs and the underground utilities.
- Sign Permit Submittal Documents – I received the Free-Standing plans in the correct size today, thank you. However, the engineering plans also need to be formatted to 24x36.

Please select “new version” for the documents you are uploading so we can proceed with your permit review.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of the date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once



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your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov