



City of Puyallup
Building Division
333 S. Meridian, Puyallup, WA 98371
(253) 864-4165
www.cityofpuyallup.org

Permit Review Correction Letter

Permit Application # PRPF20251347

November 04, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

Re-submittal Instructions

To resubmit, you must address all comments and upload a [Correction Response Letter](#) that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1** Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2** For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3** If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

Corrections

Corrections to be addressed on the next set of resubmitted plans:

Building Review	Stan Kinnear	(253)770-3328	SKinnear@puyallupwa.gov
<p>- Provide site plan that shows the proximity to any other structures. (Sheet C-1) [CONSTRUCTION PLANS; 2025\PRPF20251347\Const docs Marcoes.pdf; pg. 4]</p>			
<p>- Egress exit should be accessible per Washington State Accessibility Code 2017. (Sheet 4) [CONSTRUCTION PLANS; 2025\PRPF20251347\Const docs Marcoes.pdf; pg. 8]</p>			
<p>- Provide on the plans sales service area that meets the 2017 Washington State Accessibility Code, Section 904 (Sheet 4) [CONSTRUCTION PLANS; 2025\PRPF20251347\Const docs Marcoes.pdf; pg. 8]</p>			
<p>- Indicate how the food service prep areas will be accessible (Sheet 4) [CONSTRUCTION PLANS; 2025\PRPF20251347\Const docs Marcoes.pdf; pg. 8]</p>			
<p>- Indicate what items will be installed as part of the fabrication and indicate what items will be installed on site. (Sheet 4) [CONSTRUCTION PLANS; 2025\PRPF20251347\Const docs Marcoes.pdf; pg. 8]</p>			
<p>- Identify locations of MSTA12 straps on foundation plan. (Sheet 5A) [CONSTRUCTION PLANS; 2025\PRPF20251347\Const docs Marcoes.pdf; pg. 10]</p>			
Engineering Review	Yianni Charitou	(253)435-3612	YCharitou@PuyallupWA.gov
<p>- Additional Submittal Item Required: Please provide a site plan that meets the City's site plan submittal standards, available to download from the permitting portal. [Comment Correction; ; pg. N/A]</p>			
<p>- Additional Submittal Item Required: Please submit a plumbing fixture worksheet for the commercial building, available to download from the permitting portal. If you would like to redeem any available utility credits, please provide a list of the available credits and authorization from the property owner to do so. [Comment Correction; ; pg. N/A]</p>			
<p>- Additional Submittal Item Required: Please submit an addressing exhibit for the proposed commercial building that includes the proposed numerical address of the new building and the existing numerical addresses of the surrounding buildings. The City of Puyallup ultimately assigns the commercial building's numerical address and the property owner assigns the alphabetized commercial tenant suites, if applicable. [Comment Correction; ; pg. N/A]</p>			
<p>- As selected on the plumbing sheet of the building permit application, a grease interceptor may be required for this food establishment. The site plan and plumbing plans must depict the location and connection of the new or existing grease interceptor. A professional engineer must provide gravity grease interceptor sizing calculations and a report stating that the existing or new grease interceptor has adequate capacity to serve the site/project. Furthermore, please provide a food menu, preferably one approved by TPCHD, to evaluate possible FOG discharge and other means of pretreatment. [Comment Correction; ; pg. N/A]</p>			
<p>- Per City Standard Detail 03.04.01, an approved double check valve assembly (DCVA) backflow device is required to be installed on the commercial water service. For more information, visit https://www.cityofpuyallup.org/1131/Backflow-Prevention-Cross-Connection. Depict and label the backflow</p>			

protection device on the site plan. [Comment Correction; ; pg. N/A]			
Engineering Traffic Review	Mieco Hutchens	(253)993-0179	mhutchens@puyallupwa.gov
- Per Building comments - Provide a site plan showing proximity to other structures. Additionally, show any access off site or to right of way. [Comment Correction; ; pg. N/A]			
Planning Review	Nabila Comstock	(253)770-3361	NComstock@PuyallupWA.gov
- Additional Submittal Item Required: Provide a site plan [Comment Correction; ; pg. N/A]			

Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The “Condition Category” indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. “Condition Status” if “Open” means that the condition has not been fulfilled, if “Resolved” means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to Issuance	In accordance with Puyallup Municipal Code 11.08.135, new commercial projects that have a structure improvement value exceeding \$200,000 in valuation are required to complete improvements along the property's street frontage. Your project will be required to complete frontage improvements which may include curb, gutter, planter strips, street trees, sidewalks, storm drainage, street lighting, and one-half street paving (only required if the existing pavement condition is poor) as determined by Development Engineering. The building permit shall not be issued until the frontage improvement designs have been approved by the City and a civil or right-of-way permit issued. You can initiate the civil or right-of-way permit by completing and submitting an application found here: https://www.cityofpuyallup.org/450/Permits-and-Applications .	Engineering Division	Open
Prior to Completion	In accordance with Puyallup Municipal Code 11.08.135, new commercial projects that have a structure improvement value exceeding \$200,000 in valuation are required to complete improvements along the property's street frontage. The building permit shall be conditioned in such a manner that building occupancy will not be granted until the frontage improvements	Engineering Division	Open

Condition Category	Condition	Department	Condition Status
	are completed and approved.		
Prior to Issuance	In accordance with the Uniform Plumbing Code and City Design Standard 402.3, an external gravity grease interceptor may be required to be designed by a professional engineer and installed on the side sewer per City Standard Details 04.06.01 and 04.06.02. The site plan and plumbing plans shall depict the location and connection of the new or existing grease interceptor. A professional engineer shall provide gravity grease interceptor sizing calculations and a report stating that the existing or new grease interceptor has adequate capacity to serve the site/project.	Engineering Division	Open
Prior to Completion	An approved double check valve assembly (DCVA) backflow device is required to be installed on the commercial water service per City Standard Detail 03.04.01. For more information, visit https://www.cityofpuyallup.org/1131/Backflow-Prevention-Cross-Connection . Upon approval of the installation by the city inspector, the backflow device shall be tested by a Washington State certified backflow assembly tester, and the test report results shall be submitted to the City prior to occupancy of the building.	Engineering Division	Open
Prior to Issuance	Contractor needs to have a valid City of Puyallup business license endorsement with Washington State Department of Revenue.	Development & Permitting Services	Open
Prior to Issuance	Must provide Contractor doing the work to be named on permit. Contractor must be registered with Washington State Labor and Industries AND have a valid City of Puyallup business license endorsement with Washington State Department of Revenue.	Development & Permitting Services	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center

(253) 864-4165 option 1

permitcenter@puyallupwa.gov