



City of Puyallup  
**Building Division**  
333 S. Meridian, Puyallup, WA 98371  
(253) 864-4165  
[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

Brett Lindsay  
523 N D St  
Tacoma, WA 98403

November 05, 2025

## Development Submittal Notice

**Permit Application Number PRCTI20251445**

Dear Brett Lindsay,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on November 04, 2025 and determined that it is insufficient.

### Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Application Form - Please provide the Mechanical & Plumbing pages of the application.
- Construction Plan Set - Project scope on this plan set details shell building scope. Please adjust to match the actual scope for the TI work for HotWorx.
- Structural Calculations - Structural Calcs are noted on the table of contents in plan set with no page reference. Will there be structural for this project?
- Plumbing Fixture Worksheet - Provide a Plumbing Fixture Worksheet for fixture counts.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,



City of Puyallup

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**Puyallup's Permit Center**

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

[PermitCenter@PuyallupWA.gov](mailto:PermitCenter@PuyallupWA.gov)