



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Garry Belcher

7914 227th PI SW

Edmonds, WA 98026

November 18, 2025

Development Submittal Notice

Permit Application Number PRMH20251506

Dear Garry Belcher,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on November 18, 2025 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Mechanical Plans – Provide mechanical plans with detail scope of work
- Energy Code Worksheets – Provide Energy Code Worksheet. *If applicable* see link [state-building-code/energy-code](#)
- Mechanical Equipment Cut Sheets/Submittal Documents – Provide a Final Mechanical Equipment Cut Sheets. Cut sheet submitted was "Not for Construction".
- Structural Calculations for Mechanical Permit – Provide Structural Calc's if applicable.
- Structural Plans for Mechanical Permit – Provide Structural Plans if applicable

Please contact the Building Department at building@puyallupwa.gov or 253-864-4165 option 2 to verify submittal documents for review.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.



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For questions or assistance, please contact the Permit Center.

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov