



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Brett Lindsay
523 N D St
Tacoma, WA 98403

November 26, 2025

Development Submittal Notice

Permit Application Number PRCTI20251445

Dear Brett Lindsay,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on November 04, 2025 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Application Form – As discussed on the phone, please double check the application form and be sure the fixture counts provided are for the HotWorx unit only. A separate TI permit should cover any fixtures going to the other unit in this space.
- Construction Plan Set – Please flatten AutoCad markups.
- Structural Calculations – Only required when structural work is proposed.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov