



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

# Permit Review Correction Letter

**Permit Application #PRRWF20251393**

December 02, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

| Engineering Review  | Yianni Charitou | (253)435-3612 | YCharitou@PuyallupWA.gov |
|---|-----------------|---------------|--------------------------|
| <p>- FIRST REVIEW CORRECTION: Depict and label how and where the retaining wall foundation drains will connect to the onsite stormwater system.</p> <p>SECOND REVIEW CORRECTION: The discussion between the engineer of record and City Review Engineer, Mark Higginson, was only to allow the weep holes which daylight onto pervious surfaces. The City Review Engineer did not waive the footing drain requirement which is still depicted on the structural drawing details. Depict and label how and where the footing drains will connect to the onsite stormwater system. If connection is infeasible, provide the details for how and where the footing drains will daylight onto a pervious surface or outlet pad. Moreover, in discussions with the City Inspector, the weep holes were already installed below finished grade which does not match the submitted design. Since portions of the ramp were already constructed, please coordinate with the engineer of record and contractor to accurately depict what was already constructed and how it will be altered to match these submitted designs. [SITE PLAN - RESUB; 2025\PRRWF20251393\Site Plan_ETC_Lot 1 Retaining Wall_R2.pdf; pg. 1]</p> |                 |               |                          |

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

| Condition Category | Condition   | Department           | Condition Status |
|--------------------|---|----------------------|------------------|
| Prior to Issuance  | Building permit PRCNC20250094 cannot be issued until civil construction permit PRCCP20230970 is issued first.<br>PRCCP20230970 issued 6/12/2024. [Yianni Charitou @ | Engineering Division | Resolved         |

| Condition Category | Condition           | Department | Condition Status |
|--------------------|---------------------|------------|------------------|
|                    | 11/03/2025 2:00 PM] |            |                  |

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
(253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)