



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

# Permit Review Correction Letter

**Permit Application #PRCTI20251541**

December 12, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections. Below, please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed, resubmit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at the bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Building Review</b>	<b>Stan Kinnear</b>		<b>SKinnear@puyallupwa.gov</b>
<p>- The information provided shows multiple shelving and storage racks. No information has been provided on these. Per the email from the City of Puyallup on 11/26/25, these require a permit, unless they are "If the proposed shelving, counters, etc. are moveable, will not be anchored to the wall or floor, and is less than 5'-9" in height". Identify on the plans the height and mobility of the shelving and racks for review. This should include, but is not limited to, height, weight capacity and anchoring systems.</p> <p>(Proposed Work, P-02) [CONSTRUCTION PLANS - PROPOSED WORK ; 2025\PRCTI20251541\South Hill Mall Floor Plan 12_2_25.pdf; pg. 2]</p> <p>- Reflect on the plans how the Cashier Counters will adhere to the requirements of 1110.13.1 and 1110.13.2 of the 2021 Washington State Building Code.</p> <p>(Proposed Work, P-02) [CONSTRUCTION PLANS - PROPOSED WORK ; 2025\PRCTI20251541\South Hill Mall Floor Plan 12_2_25.pdf; pg. 2]</p>			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

<b>Condition Category</b>	<b>Condition</b>	<b>Department</b>	<b>Condition Status</b>
Prior to Issuance	Must provide the Contractor doing the work to be named on the permit. Contractor must be registered with Washington State Labor and Industries AND have a valid City of Puyallup	Development & Permitting	Open

Condition Category	Condition	Department	Condition Status
	business license endorsement with the Washington State Department of Revenue.	Services	

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
(253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)