



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

Bill Riley

1002 39th ave SW Suite 303

Puyallup, WA 98373

February 23, 2022

**Notice of Incomplete Application**

**RE: Application Number PRCTI20220309**

Dear Bill Riley,

A permit application has been received by this office on February 14, 2022. The following required items are outstanding:

- Application Form : Please provide a description of scope of work, if mechanical/plumbing is required
- Construction Plan Set: Please provide existing & proposed plans
- Structural Plans: Please provide wall clarification-if load bearing, provide structural calcs
- Energy Code Worksheets: Please provide 2018 WSEC – lighting compliance & (mechanical, if affected)
- Structural Calculations : Please provide if load bearing walls
- Plumbing Fixture Worksheet for Commercial, Industrial, and Multi Family Projects

The above information must be received by our office to deem this application complete. If the required information is not received within 30 days, your application will be canceled.

Should you require further information, please do not hesitate to contact the Permit Center.

Sincerely,

City of Puyallup Permit Center



City of Puyallup

---

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

(253) 864-4165 option 1