



City of Puyallup

Engineering Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Permit Review Correction Letter

Permit Application #PRCCP20241545

February 10, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

Corrections

Corrections to be addressed on the next set of resubmitted plans:

Engineering Civil Review	Sam Morman	(253)841-5411	SMorman@PuyallupWA.gov
<ul style="list-style-type: none"> - Infeasibility criteria claim soils are not suitable for infiltration. The provided geotechnical report from Riley Group dated April 9, 2024 does not appear to discuss infiltration. Either provide further infiltration data and geotechnical recommendation around infiltration, or other infeasibility criteria, or incorporate BMPs into design. [Storm Report, pg 15] - The definition of "project site" is "the portion of a property, properties, or right of way subject to land disturbing activities, new hard surfaces, or replaced hard surfaces". Please show how the replacement value of the project site is under 50% of the assessed value, else revise this area in the flow chart and update design accordingly. [Storm Report, pg 18] - See markups in the storm report regarding the water quality system. Update the plans accordingly. [Civil Plans, pg. 4] - The definition of "project site" is "the portion of a property, properties, or right of way subject to land disturbing activities, new hard surfaces, or replaced hard surfaces". Please show how the replacement value of the project site is under 50% of the assessed value, else revise this area in the flow chart and update design accordingly. [Storm Report, pg 18] - The water quality system used will need to meet the current requirements of the 2019 DOE SWMMWW. Please rectify. [Storm Report, pg. 27] - This red line depicts the downstream line from the catch basins involved in the project per City GIS. This differs from what is assumed based on the record drawings below. The new survey from the proposed plans looks to match what is shown by City GIS. This would bypass the on-site water quality system. Please propose basic treatment for the new and replaced hard surface area. [Storm Report, pg. 35] - Update to reflect any changes made to the civil plans. [Cost Estimate, pg. 1] 			

Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
Prior to	Please contact the DPS Support Specialist, Robin Loewen at	Engineering	Open

Condition Category	Condition	Department	Condition Status
Issuance	RLOEWEN@PUYALLUPWA.GOV to request a pre-construction meeting prior to starting site work.	Division	
Prior to Issuance	A Performance Bond must be received by the City of Puyallup prior to permit issuance. The Performance Bond shall be 150% of the estimated cost of work in the ROW per the approved cost estimate received prior to plan approval (attached in CityView Portal under Documents & Images section). See https://www.cityofpuyallup.org/DocumentCenter/View/16622/Performance-Bond-51122-appvd-by-Legal for more information.	Engineering Division	Open
Prior to Issuance	Email a signed Inadvertent Discovery Plan to RLOEWEN@PUYALLUPWA.GOV.	Engineering Division	Open
Prior to Issuance	Overtime Inspection Fees / Main Shutdown Fees form is to be received prior to permit issuance. Signing this form is acknowledgement that there may be billed overtime inspection fees per the current fee schedule and that whenever the City Water Division staff is required to perform a mainline shutdown the fees shall be billed at \$134.00 per event plus \$10.00 per tag. Instances when a shutdown is performed outside regular working hour's additional overtime fees will be billed at the current overtime billing rate (3 hour minimum call out time).	Engineering Division	Open
Prior to Issuance	Certificate or Insurance/CG2012 must be received prior to issuance	Engineering Division	Open
Prior to Issuance	A Clear, Fill and, Grade Bond must be received by the City of Puyallup prior to permit issuance. The amount of the bond shall not be less than the total estimated construction cost of the interim and permanent erosion and sediment control measures per the approved cost estimate received prior to plan approval. See https://www.cityofpuyallup.org/DocumentCenter/View/16621/CFG-Bond-101822-appvd-by-Legal for more information.	Engineering Division	Open
Prior to Issuance	This project is proposing to add a modular guard shack structure on a raised concrete slab. This requires a separate building permit. The shack and slab will be reviewed under the separate building permit. The civil permit can be issued once the building permit is approved.	Development & Permitting Services	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center
(253) 864-4165 option 1
permitcenter@puyallupwa.gov