



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

# Permit Review Correction Letter

**Permit Application #PRCTI20250557**

May 21, 2025

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Building Review</b>	<b>Brian Snowden</b>	<b>(253)435-3618</b>	<b>BSnowden@puyallupwa.gov</b>
<p>- Please see the comment on sheet G110. [CONSTRUCTION PLAN SET ; 2025\PRCTI20250557\ConstructionPlanSet_1601-Ind-Pkwy-Puyallup-Demising.pdf; pg. 1]</p> <p>- Please clarify the areas. It's not clear how the 70,000sq.ft. and 62,500sq.ft. areas were calculated. After the proposed changes, suite 101 is approximately 78,000sq.ft. After removing the existing demising wall and combining suite 100/102, suite 100 is now ~170,000sq.ft. [CONSTRUCTION PLAN SET ; 2025\PRCTI20250557\ConstructionPlanSet_1601-Ind-Pkwy-Puyallup-Demising.pdf; pg. 3]</p> <p>- To ensure compliance with the energy code, please verify whether suites 101 and 100 are categorized as conditioned, partially conditioned, or unconditioned spaces. If the new wall introduced will separate areas with different conditioning classifications, specific energy code requirements may apply. [CONSTRUCTION PLAN SET ; 2025\PRCTI20250557\ConstructionPlanSet_1601-Ind-Pkwy-Puyallup-Demising.pdf; pg. 6]</p> <p>- Please verify whether the parking is required for this permit, or if it will be included with the future tenant improvement permit. [CONSTRUCTION PLAN SET ; 2025\PRCTI20250557\ConstructionPlanSet_1601-Ind-Pkwy-Puyallup-Demising.pdf; pg. 4]</p>			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
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If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center

(253) 864-4165 option 1

[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)