



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Stephanie Tost-Mcdaniel

8415 234th ave e

buckley , WA 98321

November 26, 2025

Development Submittal Notice

Permit Application Number PRCTI20251532

Dear Stephanie Tost-Mcdaniel,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on November 25, 2025 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

Please contact Building Department contact at Building@puyallupwa.gov or 253-864-4165 option 6 to verify plans requirements.

- Application Form – Provide a completed signed application form with valuation . See link [Application-for-Building-Permit](#)
- Construction Plan Set – Provide Construction Plan Set including detail scope of work. Plans must to be to scale and include Dimensions, Plumbing Layout, Pipe sizing, Backflow information, Accessibility information for counter height, etc and Life Safety information (exiting, exit lights, path of travel etc.)
The City has a list of local professionals that may be able to assist you with the required submittal documents: <https://www.puyallupwa.gov/DocumentCenter/View/18946/Local-Contractor-List>.
- Plumbing Fixture Worksheet for Commercial, Industrial, and Multi Family Projects – Provide completed Plumbing Fixture Worksheet. See link [Plumbing-Fixture-Worksheet](#) . Contact the Engineering Department at Engineering@puyallupwa.gov or 253-864-4165 option 2 to verify requirement



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- Water Availability – Provide a Certificate of Water Availability from Fruitland Mutual Water Company. See link <http://www.fruitlandwater.com/>

Note: All submittal documents must be pdf, to scale, non-restricted, legible/visible, no layers, size 11 x 17 or 24 x 36 .

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov