



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Anna Thompson  
25 Central Way, Suite 210  
Kirkland, WA 98033

February 04, 2026

**Development Submittal Notice**

**Permit Application Number PRCNC20260047**

Dear Anna Thompson,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on January 14, 2026 and determined that it is insufficient.

**Missing or Insufficient Submittal Documents**

Please submit the following items through the [permitting portal](#).

- See Completeness Check Comments below

**Completeness Check Comments**

As a courtesy to our customers, the plan reviewers have conducted a completeness check to verify that the contents of the permit submission are adequate to complete a thorough first review. Even though all the minimum submittal documents were received, the plan reviewers have deemed your submittal as incomplete and compiled the completeness check comments below based on the scope and details of your project. Please address any comments below by updating your permit submittals and resubmitting them through the [permitting portal](#).

<i>Building Completeness Check</i>		
<i>Stan Kinnear</i>		<i>SKinnear@puyallupwa.gov</i>



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

- Provide a site plan specific to the proposed project. Omit any pages or details that are not applicable to the permit being requested. Clearly indicate which structure is included in this application.
- Plans provided depict multiple structures, remove structures that are not applicable to the permit being requested.

*Engineering Completeness Check*

*Adam Hunt*

*(253)841-5577*

*AHunt@PuyallupWA.gov*

- Provide a site plan specific to the proposed project. Omit any pages or details that are not applicable to the permit being requested. Clearly indicate which structure is included in this application. Plans provided depict multiple structures, remove structures that are not applicable to the permit being requested.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,

**Puyallup’s Permit Center**

333 S Meridian, 2nd Floor  
Puyallup, WA 98371  
(253) 864-4165, option 1  
[PermitCenter@PuyallupWA.gov](mailto:PermitCenter@PuyallupWA.gov)