



City of Puyallup  
**Building Division**  
333 S. Meridian, Puyallup, WA 98371  
(253) 864-4165  
www.cityofpuyallup.org

JMDESIGNS AND PERMITTING LLC  
720 SENECA ST STE 107 #1019  
SEATTLE, WA 98101

February 19, 2026

## Development Submittal Notice

**Permit Application Number PRRNSF20251517**

Dear JMDESIGNS AND PERMITTING LLC,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on November 20, 2025 and determined that it is insufficient.

### Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Truss Plan for TJIs or BCIs - Provide a complete and combine Truss Plan with no restrictions (reviewers are unable to use restricted files for review)
- Site Plan - Provide a site plan with no layers, markup and flatten

**NOTE:** All submittal documents must be pdf, non-restricted, no layers, no markups, flattened and plans size 11 x 17 or 24 x 36

### Completeness Check Comments

As a courtesy to our customers, the plan reviewers have conducted a completeness check to verify that the contents of the permit submission are adequate to complete a thorough first review. Even though all the minimum submittal documents were received, the plan reviewers have deemed your submittal as incomplete and compiled the completeness check comments below based on the scope and details of your project. Please address any comments below by updating your permit submittals and resubmitting them through the [permitting portal](#).

Building Completeness Check



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Brian Snowden	(253)435-3618	BSnowden@puyallupwa.gov
- Submittal document required: Please provide the truss manufacturer's roof and floor truss layouts that correlate with the provided truss calculations.		
Engineering Completeness Check		
Sam Morman	(253)841-5411	SMorman@PuyallupWA.gov
- Include a grading plan with all finish grades of the house, site, and associated utilities.		
- Note that this property is in the AE flood zone. The property grading design will need to account for this.		

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,

**Puyallup's Permit Center**

333 S Meridian, 2nd Floor  
Puyallup, WA 98371  
(253) 864-4165, option 1  
[PermitCenter@PuyallupWA.gov](mailto:PermitCenter@PuyallupWA.gov)