



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Sue Rice
20405 SE 344th Street
Auburn, WA 98092

March 05, 2026

Development Submittal Notice

Permit Application Number PRPF20260314

Dear Sue Rice,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on March 04, 2026 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

These items are the same missing ones from the initial incomplete letter dated 03/04/2026. We cannot accept piecemeal submissions; please address each item below and resubmit your documents as a "new version".

- **Application Form** – Provide a completed Building Permit Application. See the link [Building Permit Application](#)
- **Site Plan** – Provide a Site Plan. See link [Site-plan-and-checklist](#)
- **Energy Code Worksheets** – Provide Energy Code Worksheet. See link [Energy Code Info](#).
- Contact the Building Department at Building@puyallupwa.gov or 253-864-4165 option 6 with questions.
- **Structural Calculations** – Provide Structural Calculations. Contact the Building Department at Building@puyallupwa.gov or 253-864-4165 option 6 with questions.
- **Construction SWPPP** – Provide Construction SWPPP. Engineering Department at engineering@puyallupwa.gov or 253-864-4165 option 2 with any questions.



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The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of the date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov