



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Permit Review Correction Letter

Permit Application #PRSG20260216

March 05, 2026

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below, please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at the bottom of the page.
- 3 If any resubmittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

Corrections

Corrections to be addressed on the next set of resubmitted plans:

Planning Review	Jillian Hulse-Lew	(253)770-3330	JHulseLew@PuyallupWA.gov
<p>- If the top of the proposed pole sign is at least 4 feet above grade, the sign must comply with the setback requirements for the zone, as identified in PMC 20.60.065 (4)(b), "Specific sign requirements by sign type":</p> <p>(4) Pole Freestanding Signs.</p> <p>(b) Setbacks. All pole freestanding signs exceeding four feet in height shall comply with the setback requirements as provided for in this subsection. All setbacks shall be measured from the nearest point of the sign to the closest property line(s).</p> <p>Light, Rail Manuf. (ML), (MR): Front yard: 20' Arterials: 20' Rear yard: 0' Side yard: 0' Street side: 10'</p> <p>See SIGN PERMIT SUBMITTAL DETAILS, sheet 1 of 1. [SIGN PERMIT SUBMITTAL DETAILS ; 2026\PRSG20260216\SIGN PERMIT SUBMITTAL DETAILS .pdf; pg. 1]</p> <p>- Only one freestanding, projecting, or monument sign is permitted per street frontage within the ML zone, per PMC 20.60.055 (2), "Special provisions for the CB, CG, ML and MR zones".</p> <p>PMC 20.60.055 (2): "Number (max): 1 freestanding or projecting or monument sign per street frontage. Only 1 of these sign types is allowed per street frontage. A freestanding sign shall not be located closer than 50 ft. from another freestanding sign located upon another premises; provided, that this shall not prohibit the ability to place 1 freestanding sign upon a premises that would otherwise have a right to such as sign. A freestanding sign located within 40 ft. of a property line abutting a street right-of-way shall not be located closer than 100 ft. from another freestanding sign on the same premises.</p> <p>Height (max): Pole signs shall not exceed 15 ft. in height at a line coinciding with required front yard or street side yard setbacks as defined in PMC 20.60.065 (4). For each additional 1 ft. of setback beyond required front yard or street side yard setbacks, free-standing sign height may be increased 1 ft.; provided, that in no event shall be a free-standing sign exceed 36 ft. in height.</p> <p>Width (max): N/A</p> <p>Area (max): 1 sq. ft. for each lineal ft of street frontage. Cannot exceed 150 sq. ft. per sign."</p>			

See SITE PLAN, sheet 1 of 1. [SITE PLAN ; 2026\PRSG20260216\SITE PLAN .pdf; pg. 1]

Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
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If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center
(253) 864-4165 option 1
permitcenter@puyallupwa.gov