



City of Puyallup

Engineering Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

MCKEE ENTERPRISES, LLC
PO BOX 5
ENUMCLAW, WA 98022

March 27, 2026

RE: INSPECTION PUNCHLIST FOR PERMIT PRCCP20240569

To Whom It May Concern:

City of Puyallup's Development Engineering has completed, at your request, a final inspection of the above referenced permit number.

The following is a list of outstanding items that must be completed prior to Engineering's final acceptance of the work. Please note that this list has been broken into two sections:

Section A are considered life/safety items that must be completed for the utilities to operate and be maintained as intended. **Therefore, Section A must be completed and accepted before Development Engineering can consider the project adequately complete and to allow issuance of an Occupancy Permit.**

Section B are punchlist items, and as such, do not have to be completed prior to occupancy. However, the items listed under Section B must be guaranteed to be completed within 90 days from the date of this letter. The City of Puyallup requires an assignment of funds in the amount of \$7,500.00 to guarantee completion of the punchlist items.

SECTION A

(ITEMS WHICH MUST BE COMPLETED PRIOR TO OCCUPANCY)

WATER:

SANITARY SEWER:

SIGNALIZATION:

STORM:

- Provide the City with a letter from the design engineer certifying the proper installation of permanent stormwater controls and compliance with the stormwater site plan.

STREET:

- - Finish grouting existing traffic signal base on the SE corner of the Shaw Rd. entrance.
- - Install missing bolts in j-boxes.
- Weld j-box along Pioneer that was cut for pole removal.
- Contractor to verify piggy-back GFI has its own breaker in the service cabinet for the SB RSSZ beacon.
- Confirm borrowed COP signal equipment has been returned to Public Works staff, or an alternate solution has been reached.
- Developer/contractor shall be responsible to secure all street-lighting j-boxes from vandalism and theft until such time that the street lighting is accepted and under operation by the City. J-boxes shall be secured by placing an ecology block temporarily over the top of the boxes, tack welding the lids, or other means which will not permanently damage the j-boxes. Upon request of the City, temporary protection measures shall be removed and the j-boxes restored, as necessary, to their original installed condition.

MISCELLANEOUS:

- - **Clean up garbage behind wall along Pioneer.**
- **Contact the Planning Department project reviewer, Chris Beale, at cbeale@puyallupwa.gov to request critical area and landscape walkthrough inspection and final approval. Additional items may be added to the punchlist subject to Planning's walkthrough.**
- **Verify that any outstanding fees have been paid. Contact Engineering Contract Specialist Robin Loewen at 253.841.5439, or via email at rloewen@puyallupwa.gov.**

SECTION B

(ITEMS COVERED BY AN ASSIGNMENT OF FUNDS TO ALLOW OCCUPANCY)

WATER:

SANITARY SEWER:

SIGNALIZATION:

STORM:

STREET:

- Install Bellingham SL along Pioneer.

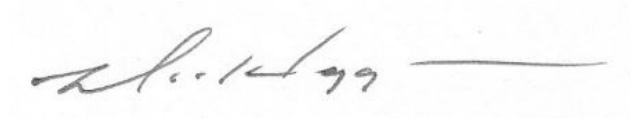
MISCELLANEOUS:

- **Provide the City with an electronic version of the record drawings in PDF format and in AutoCAD Map 2007 or newer in State Plane South Projection format.**

Upon completion of the items listed under Section B, the City will release the assignment of funds back to you. If any or all the items listed under Section B are not completed within 90 days of the date of this letter, the City has the right to use the funds being held to complete the remaining work.

After completion of the above work, please contact the project's Engineering Inspector, Jason Little, at (253) 244-0387 and schedule a punchlist inspection through the [CityView portal](#). If you have any questions regarding any of these items, please contact Jason Little or myself.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Higginson', followed by a horizontal line.

Mark Higginson
Senior Civil Engineer
(253) 841-5559
MHigginson@PuyallupWA.gov

Cc: Jason Little, City of Puyallup Engineering Inspector
Robin Loewen, DPS Support Specialist
Jessica Bruce, Permit Holder