



City of Puyallup

**Building Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

# Permit Review Correction Letter

**Permit Application #PRPF20251347**

April 01, 2026

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

## Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at the bottom of the page.
- 3 If any resubmittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

## Corrections

Corrections to be addressed on the next set of resubmitted plans:

<b>Engineering Review</b>	<b>Yianni Charitou</b>	<b>(253)435-3612</b>	<b>YCharitou@PuyallupWA.gov</b>
<p>- The PRPF20251347 building permit plans may be reviewed sequentially with the PRCCP20260217 civil construction plans. Since the PRCCP20260217 civil plans are the foundation of the building plans, the civil plans must be approved before the building plans. Therefore, building permit cannot be issued until civil construction permit PRCCP20260217 is issued first. The building permit site plan design must be a continuation of the approved civil plans, free of design discontinuity or discrepancies. The Engineering review on the building permit cannot be approved until there is an approved civil plan to reference. It is the applicant's responsibility to coordinate building permit application resubmissions to avoid redundant reviews and fees in coordination with the civil permit application status since both permit applications will be reviewed concurrently. [Comment Correction; ; pg. N/A]</p>			

## Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

<b>Condition Category</b>	<b>Condition</b>	<b>Department</b>	<b>Condition Status</b>
Prior to Completion	In accordance with Puyallup Municipal Code 11.08.135, new commercial projects that have a structure improvement value exceeding \$200,000 in valuation are required to complete improvements along the property's street frontage. Your project will be required to complete frontage improvements which may include curb, gutter, planter strips, street trees, sidewalks, storm drainage, street lighting, and one-half street paving (only required if the existing pavement condition is poor)	Engineering Division	Open

Condition Category	Condition	Department	Condition Status
	<p>as determined by Development Engineering. The building permit shall not be issued until the frontage improvement designs have been approved by the City and a civil or right-of-way permit issued. You can initiate the civil or right-of-way permit by completing and submitting an application found here: <a href="https://www.cityofpuyallup.org/450/Permits-and-Applications">https://www.cityofpuyallup.org/450/Permits-and-Applications</a>.</p> <p>The Development Engineering Manager, Ken Cook, directed that this condition be changed from "prior to issuance" to "prior to completion" via email dated 12/9/2025. [Yianni Charitou @ 12/10/2025 8:25 AM]</p>		
Prior to Completion	<p>In accordance with Puyallup Municipal Code 11.08.135, new commercial projects that have a structure improvement value exceeding \$200,000 in valuation are required to complete improvements along the property's street frontage. The building permit shall be conditioned in such a manner that building occupancy will not be granted until the frontage improvements are completed and approved.</p>	Engineering Division	Open
Prior to Issuance	<p>In accordance with the Uniform Plumbing Code and City Design Standard 402.3, an external gravity grease interceptor may be required to be designed by a professional engineer and installed on the side sewer per City Standard Details 04.06.01 and 04.06.02. The site plan and plumbing plans shall depict the location and connection of the new or existing grease interceptor. A professional engineer shall provide gravity grease interceptor sizing calculations and a report stating that the existing or new grease interceptor has adequate capacity to serve the site/project.</p> <p>As directed by the Development Engineering Manager, Ken Cook, only an internal grease trap is required. [Yianni Charitou @ 01/20/2026 7:14 AM]</p>	Engineering Division	Resolved
Prior to Completion	<p>An approved double check valve assembly (DCVA) backflow device is required to be installed on the commercial water service per City Standard Detail 03.04.01. For more information, visit <a href="https://www.cityofpuyallup.org/1131/Backflow-Prevention-Cross-Connection">https://www.cityofpuyallup.org/1131/Backflow-Prevention-Cross-Connection</a>.</p> <p>Upon approval of the installation by the city inspector, the backflow device shall be tested by a Washington State certified backflow assembly tester, and the test report results shall be submitted to the City prior to occupancy of the building.</p>	Engineering Division	Open

Condition Category	Condition	Department	Condition Status
Prior to Issuance	Contractor needs to have a valid City of Puyallup business license endorsement with Washington State Department of Revenue.	Development & Permitting Services	Open
Prior to Issuance	Must provide Contractor doing the work to be named on permit. Contractor must be registered with Washington State Labor and Industries AND have a valid City of Puyallup business license endorsement with Washington State Department of Revenue.	Development & Permitting Services	Open

If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
(253) 864-4165 option 1  
[permitcenter@puyallupwa.gov](mailto:permitcenter@puyallupwa.gov)