



City of Puyallup

Engineering Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

MCKEE ENTERPRISES, LLC
PO BOX 5
ENUMCLAW, WA 98022

April 03, 2026

RE: INSPECTION PUNCHLIST FOR PERMIT PRCCP20240569-East Town Crossing Frontage

To Whom It May Concern:

City of Puyallup's Development Engineering has completed, at your request, a final inspection of the above referenced permit number.

The following is a list of outstanding items that must be completed prior to Engineering's final acceptance of the work. Please note that this list has been broken into two sections:

Section A are considered life/safety items and components essential for the proper functioning of utilities. **Consequently, all Section A items must be completed and accepted before Development Engineering can deem the project sufficiently complete and to allow issuance of an Occupancy Permit.**

Section B are punchlist items, and as such, do not have to be completed prior to occupancy. However, the items listed under Section B must be guaranteed to be completed within 90 days from the date of this letter. The City of Puyallup requires an assignment of funds in the amount of \$7,500.00 to guarantee completion of the punchlist items.

SECTION A

(ITEMS WHICH MUST BE COMPLETED PRIOR TO OCCUPANCY)

STORM:

- Provide the City with a letter from the design engineer certifying the proper installation of permanent stormwater controls and compliance with the stormwater site plan.

STREET:

- Install missing bolts in j-boxes. These are 5 sided bolts only. Please DO NOT remove bolts from other lids. South one on Shaw Rd. & east one on Pioneer. Finish backfill of ped pole on the NE corner of the entrance off Shaw Rd.

MISCELLANEOUS:

- Clean up garbage behind wall along Pioneer and stream. ALL edges of the stream and PL! (FENCING)
- Contact the Planning Department project reviewer, Chris Beale, at cbeale@puyallupwa.gov to request critical area and landscape walkthrough inspection and final approval. Additional items may be added to the punchlist subject to Planning's walkthrough.
- Verify that any outstanding fees have been paid. Contact Engineering Contract Specialist Robin Loewen at 253.841.5439, or via email at rloewen@puyallupwa.gov.

SECTION B

(ITEMS COVERED BY AN ASSIGNMENT OF FUNDS TO ALLOW OCCUPANCY)

STREET:

- Install Bellingham style SL along Pioneer. Re-weld j-box after install.

MISCELLANEOUS:

- Provide the City with an electronic version of the record drawings in PDF format and in AutoCAD Map 2007 or newer in State Plane South Projection format.

Upon completion of the items listed under Section B, the City will release the assignment of funds back to you. If any or all the items listed under Section B are not completed within 90 days of the date of this letter, the City has the right to use the funds being held to complete the remaining work.

After completion of the above work, please contact the project's Engineering Inspector, Jason, at (253) 244-0387 and schedule a punchlist reinspection. If you have any questions regarding any of these items, please contact Jason or myself.

Sincerely,



Mark Higginson
Senior Civil Engineer
(253) 841-5559
MHigginson@PuyallupWA.gov

Cc: Jason Little, City of Puyallup Engineering Inspector
Robin Loewen, DPS Support Specialist
Jessica Bruce, Permit Holder