



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Joe Girard
3611 A ST SE
Puyallup, WA 98002

April 09, 2026

Development Submittal Notice

Permit Application Number PRMH20260510

Dear Joe Girard,

Thank you for submitting your permit application documents to the City of Puyallup. The Permit Center reviewed your submission on April 07, 2026 and determined that it is insufficient.

Missing or Insufficient Submittal Documents

Please submit the following items through the [permitting portal](#).

- Mechanical Plans – “Notations” file shows an address discrepancy, please update to match address on the other files.
- Energy Code Worksheets – Not received, if applicable. Please contact the building dept. for any questions regarding this item. Call 253-864-4165 ext. 6 or email Building@PuyallupWA.gov
- Floor Plan - Not received, if applicable. Please contact the building dept. for any questions regarding this item. Call 253-864-4165 ext. 6 or email Building@PuyallupWA.gov
- Site Plan – Please flatten markups, files should not have markups, layers, or restrictions.

The submittal shall only be considered complete if the information requested above is received by the City of Puyallup within 90 days of date of this letter and deemed satisfactory by the Permit Center. Otherwise, your permit application will be canceled, and you will need to apply for a new permit. Once



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your submission is accepted, deemed complete, and any outstanding fees are paid, your submittal will proceed to plan review.

For questions or assistance, please contact the Permit Center.

Always in Season,

Puyallup's Permit Center

333 S Meridian, 2nd Floor

Puyallup, WA 98371

(253) 864-4165, option 1

PermitCenter@PuyallupWA.gov