



City of Puyallup

Building Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Permit Review Correction Letter

Permit Application #PRSG20260781

July 28, 2026

The City has completed the review of the above-mentioned permit submittal. All your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below, please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

Re-submittal Instructions

To resubmit, you must address all comments and upload a ~~Correction Response Letter~~ that states how the corrections have been addressed in your resubmitted documents. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please note: If you have any questions about how to resubmit, please contact the permit center.

- 1 Log in to your permits portal and navigate to the status page for this permit under the "My Items" tab by selecting the "Upload Submittals" button under the permit number.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document. Click 'Upload Documents' at the bottom of the page.
- 3 If any re-submittal fees have been assessed, you will need to pay your resubmittal fee at the time of resubmittal. Your resubmittal will not be processed until the fee has been paid.

Corrections

Corrections to be addressed on the next set of resubmitted plans:

Planning Review	Jillian Hulse-Lew	(253)770-3330	JHulseLew@PuyallupWA.gov
- Please reduce the height of the proposed monument sign. The proposed sign is exceeding the maximum permitted height for monument signs in the CB zone (10 ft), per PMC 20.60.055 (3), "Special provisions for the CB, CG, ML and MR zones". The maximum permitted height is identified as "1 ft. above the adjoining grade for each foot of setback to a max of 10 feet." See "Sign Design". [Sign Design; 2026\PRSG20260781\Sign Design.pdf; pg. 1] - The setback of the proposed monument sign from the public right-of-way must be increased based on the proposed height of the sign. Please refer to PMC 20.60.065 (5)(b), "Specific sign requirements by sign type" for regulations regarding height and setbacks of monument signs. (5) Monument Signs. Unless otherwise stated in this chapter, monument signs in all zones are subject to the following provisions: (b) Height and Setbacks for Monument Signs. Monument signs shall be allowed within the setback areas of a property if they meet the following standards: (i) Monument signs shall be set back at least five feet from the public right-of-way, regardless of the setback requirement of the zone. (ii) Monument signs shall be no greater in height than one foot above the adjoining finished grade for each foot of setback to a maximum of 10 feet in height. (iii) Placement of monument signs shall not interfere with any vehicular sight-distance requirements, as determined by the city engineer, nor shall it interfere with any pedestrian access. See "Site Plan from Surveyor". [Site Plan from Surveyor; 2026\PRSG20260781\Site Plan from Surveyor.pdf; pg. 1]			

Conditions

The items listed in the table below are conditions of the permit that do not need to be addressed on the next resubmittal of plans but will need to be fulfilled at some point in the permit review process. The "Condition Category" indicates the approximate phase of the permit process by which the

condition must be fulfilled for the City to continue processing this permit. "Condition Status" if "Open" means that the condition has not been fulfilled, if "Resolved" means the condition has been fulfilled successfully. For some conditions that require submittal of a document to the City, those documents can be submitted via the Conditions Section of the [City's permit portal](#).

Condition Category	Condition	Department	Condition Status
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If you need assistance with resubmitting your corrections, please contact the Permit Center.

Sincerely,

City of Puyallup Permit Center
(253) 864-4165 option 1
permitcenter@puyallupwa.gov