



City of Puyallup

**Planning Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

June 28, 2023

Imad Bahbah  
21620 84th Ave. S., Ste. 200  
Kent, WA 98032

**Application:** PLPSP20230072

**Property Location:** 1617 S MERIDIAN, PUYALLUP, WA 98371

**Re:** PLPSP20230072, Preliminary Site Plan, Puyallup Medical Office Building

Your application was reviewed for completeness on June 28, 2023. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the permits portal. You are required to provide a complete response that adequately addresses each comment.

**Missing Submittal Requirements:**

- Nonresidential Design Review Form
  - <https://www.cityofpuyallup.org/DocumentCenter/View/16334/Fillable---2026300-Nonresidential-Review>
- Pre-Application Neighborhood Vicinity Meeting
  - This meeting needs to be conducted or at least scheduled and noticed before we can deem this application as complete.
  - As stated in your pre-application notes, a pre-application vicinity meeting is required for proposals of a new multiple-family project that containing 20 or more dwelling units or for commercial and/or any nonresidential projects on sites that are within 300 feet of residential development and which either: (a) are greater than 10,000 square feet in floor area; (b) include more than 20,000 square feet of impervious coverage; or (c) involve outdoor sales, fueling, services or repair. Prior to submittal of an application for a land use permit, an informal preapplication vicinity meeting shall be held in accordance with the terms and requirements outlined in PMC 20.26.009. Contact the case planner for assistance with noticing address list and material requirements.

**Preliminary Review Corrections:**

**The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.**

Feel free to contact me with any questions or concerns.

Sincerely,



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A handwritten signature in black ink that reads "Nabila Comstock". The signature is written in a cursive, flowing style.

Nabila Comstock  
Assistant Planner