

Submittal Item Waiver



**Development and
Permitting Services**
333 S. Meridian
Puyallup, WA 98371
253-864-4165
www.cityofpuyallup.org

Submit this worksheet as a REPLACEMENT document in place of required submittal documents for your permit application. You must have written authorization from a staff person to waive a required submittal item in order for your application to be accepted and routed for review. If you need help determining if your project is required to submit this waiver, please contact the Permit Center at (253) 864-4165 Option 1.

Submittal Instructions

- 1 Navigate to the upload files step page on the City's online permits portal.
- 2 For each required submittal line click 'upload document'.
- 3 Submit this worksheet as a REPLACEMENT for EACH required submittal document. A separate form must be submitted for each waived item. Include the required waiver documentation as a second page to this form.

Applicant Information

Name: _____

Phone: _____ E-mail: _____

Site Information

Parcel Number(s): _____

Property Address: _____

Submittal Item (s) to be Waived

List below ALL of the submittal Item (s) that will NOT be submitted:

Reason not submitted:

Project does not exceed qualifying threshold (e.g., SEPA threshold, stormwater hard surface threshold)

Project does not include critical area

Other (please explain):

Waiver Documentation

Provide proof of City staff person authorization to waive submittal requirement. Attach as an additional page to this worksheet an email, letter, or other documentation of waiver. This documentation is required for this waiver to be processed. Failure to provide documentation will result in an incomplete application.

INSERT WIAVER DOCUMENTATION BELOW (OR AS ADDITIONAL PAGE)

Cheryl Ebsworth

From: Chris Beale <CBeale@PuyallupWA.gov>
Sent: Monday, December 4, 2023 3:22 PM
To: Cheryl Ebsworth
Cc: DPS Permit Center
Subject: RE: Freeman Road Logistics Vector Development P-21-0136

Hi Cheryl

You do not need the critical area permits for a landscaping variance.

Here is the submittal item waiver form: https://secure-web.cisco.com/1nredBnXuzDjffflqd1uR3ono5MUFYr2VsnVrHtolqjUW2YT-vN2gKAjuoO1HhpZUiwhTesSuw2SaX6SG-qKsA-diN6iVYI8emwBSMh88Lm2KJugzSugpN_E_mFf8Xhzipw5tjH9kYja-CGvzFYIP1SIHxuutXnwgk8PO66oFYdcLJuh1De-XLVVagZEF7l8a5WtS4dAsfay9PqoCnaaYcmOdcGpMQz-enDRg-goOaFTPwSnvqdlE1R4ozp-l4P-ZrvJC6rykdkNXfxvNBa_-eLO_emNLRqNPl4Ind1ToUbYvlp5_AhkspJNdHIT3-umQUMyM_bdBzVUPbkshg6o7DdY1-1syrawQN61ZpL4VGHbZ5Ta1K_orzyKBoND4ayiy/https%3A%2F%2Fwww.cityofpuyallup.org%2FDocumentCenter%2FView%2F17151%2FSubmittal-Item-Waiver

You can read through the process for the waiver on the master document page:

https://secure-web.cisco.com/1O5oWHpHgTDIdD7ATbjVmWSF2EguB9WV3YccUywikH1MzRLYIfiFpfPh32vd56Df-GhaoUVj3Ns3l3wzE_XYclusnljkYpRLcavyAGsNC93jkmaaYIXbBh852t2wqjP6hSCO_BTCTMEBWkbbYWZ-DBYVD_wAizDaKmRouuWF2NTBiKgexzoPKaEwsMO-oNSjyhZzXwKaT9hHi8B334vgCX7SkF5oT18f_ghzHLkzqpf9_HpnFcyQ9p85v6AN7kAUxrdA9lm7AFwwaOPVX3JHXzKmRqnm-RH8ZpUlzAey6XPrFmXDgUmjnlWxk6ovC7Xy5pWd_KUgiVXpVfKb_IxdINANvO1fuluwwYq4pmVODrf3oqY6cQlJ9MS_LBz3cOSr/https%3A%2F%2Fwww.cityofpuyallup.org%2F1591%2FMaster-Document-List%23D

A submittal item waiver is a required for any submittal items that have been deemed as "not required" by a review staff member and is authorized only under specific circumstances. An e-mail written by a review staff member that confirms an item may be waived is required before submitting a submittal item waiver form and is required to be attached to the waiver form you submit as well. The submittal item waiver is required to be submitted in place of each waived item when submitting your application through the CityView Portal.

When will the applicant receive these emails from review staff?

Review staff are required to send submittal item waiver emails as follow ups to conversations with potential applicants or existing applicants if they confirm for the applicant that their future permit will have particular submittal items waived. This documentation is required in order to document these conversations so that the Permit Center staff has confirmation upon intake that the waiver has been authorized by staff and so that the waivers will be put in the permit record.

Who will be sending these submittal item waiver emails?

Any review staff member who is authorized to review permit applications.

Who will submit the attached submittal item waiver form?

The applicant will submit the actual form and attach the required email or other document proving a staff member has authorized a waiver.

Chris Beale (He/Him) | AICP
Senior Planner
253.841.5418
cbeale@puyallupwa.gov

CityView permit portal: https://secure-web.cisco.com/1EPoeQayJVmk9zRA_HRIJYLBddwFi7bQejOPpSoEZW0858FWfv7TBKD-uTv7Lp2W9RPuQ48605zjkZ4ADhdPyP7r_wY0BncfTsLcgpRBOhineVq87ZbWlfjevUnE-aUQ7W4PeN-yW9qNzNOE56moQialBiCiY_KO4b3VAdu7fzopxl_d4-w0pFfFAN2Yk5UMbh5iJsbnb3r-m4K9m2cncSa_Yut8XwYx4yYU1u5D8lzaYVLHbzHuluHfVJtJ5_5uap2WolhoPskoqT7P74IY0V7d4Wws5HcZ1wmSDiaUOtqNuAGPTXlBT-XAUue5FQW3I7Yoc1VtKb7bKydoUgVv5shJ2Ah9V8iOdwKkg2h9UI0FQyFqQTVm5W_RpKCo5Uqj/https%3A%2F%2Fpermits.puyallupwa.gov%2FPort al

From: Cheryl Ebsworth <cebsworth@Barghausen.com>
Sent: Monday, December 4, 2023 12:58 PM
To: Chris Beale <CBeale@PuyallupWA.gov>
Cc: DPS Permit Center <PermitCenter@PuyallupWA.gov>
Subject: RE: Freeman Road Logistics Vector Development P-21-0136

CAUTION: This is an External Email. Do not click links or open attachments unless you are expecting them.

Hi Chris,
I have loaded the items into a new variance application. It is PL-VAR-2023-0125 and I am waiting for Tyler to coordinate the \$770.00 payment.
I added the critical area report associated with P-21-0136 as reference but not the checklists, as that is already well under review. It looks like that will need your waiver.

More to come,

Cheryl Ebsworth | Senior Planner

Office: 425-251-6222 | Direct: 425-656-7431
Barghausen Consulting Engineers, Inc.
18215 72nd Avenue South, Kent, WA 98032
http://secure-web.cisco.com/1lGcpHku8YjxujTWdMqKvfzzHEVpN6Ph8vSrU8PIU744lgbnNwtR2Pzn3BrjGnihzhKdQD1iCmABI_ZDdP7ofGRXOcs2hrlVQtcAuEKnrvtiXDq7UY92ac286rSBflVm7n4OCIJcyfRwWh2UgIS0BuFvNWWq3a2WO1pWpuctkPvUkDzjYsREqW8sKpzg51XL009zVxClsm5ONcNAsKLucK3ZzSgvMe_XJdIO7N4cKbYukscZPH2jecaziCeDrQ54WODAWXV-IVL3YzpPPQH9eCpBJFPEcTjCH8UL5_MT5XzAuTgrrIDJdPFx-Ai5Yku2o4NnPTYJ9ps7euvqZVGQhcu_HydbI2qYfVmlIURYkGS1bh-tHAujgdIrPnmHcD8vPe/http%3A%2F%2Fwww.barghausen.com

From: Cheryl Ebsworth
Sent: Monday, December 4, 2023 10:53 AM
To: Chris Beale <CBeale@PuyallupWA.gov>
Cc: DPS Permit Center <PermitCenter@PuyallupWA.gov>
Subject: RE: Freeman Road Logistics Vector Development P-21-0136

Hi Chris,
Ok gotcha, I will start loading them now as a separate application and let you know.