



City of Puyallup

Planning Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

Songyi Cho
12181 C St S
Tacoma, WA 98444

October 30, 2024

Notice of Incomplete Application

RE: Application Number PLTU20240110

Dear Songyi Cho,

A permit application has been received by this office on October 28, 2024. The following required items are outstanding:

- Application Form: Please ensure that the applicant's signature is provided on page 4. Additionally, specify the nature of your request with a clear description of the scope of work. For example, you may use the following wording: "Temporary parking location to mitigate parking impacts during the demolition and construction of the Early Learning Center and Festival Building on the Step by Step property."
- Site Plan: Please submit a sheet of the site plan that does not have an engineering approval stamp. Civil permit documents are not required.

The above information must be received by our office to deem this application complete. If the required information is not received within 30 days, your application will be canceled.

Should you require further information, please do not hesitate to contact the Permit Center.



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Sincerely,

City of Puyallup Permit Center

(253) 864-4165 option 1