

ENVIRONMENTAL CHECKLIST WAC 197-11-960

A. BACKGROUND

1. Name of proposed project, if applicable: Commute Trip Reduction Plan & PMC 21.16 Amendments

2. Name of applicant: City of Puyallup

3. Address and phone number of applicant and contact person:

333 S Meridian, Puyallup, WA 98371
Contact Person: Kendall Wals, Senior Planner
Phone: (253) 841-5462
Email: kwals@puyallupwa.gov

4. Date checklist prepared: 5/15/2025

5. Agency requesting checklist: City of Puyallup

6. Proposed timing or schedule (including phasing, if applicable):

City Council adoption: June 2025

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

No

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

None

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

No known proposals

10. List any government approvals or permits that will be needed for your proposal, if known.

The updated CTR plan and code updates require adoption by Puyallup City Council. The CTR plan was submitted to the Puget Sound Regional Council (PSRC) for review, and the Washington State Interagency Commute Trip Reduction Board for review and approval.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

This is a non-project action to amend the Puyallup Municipal Code (PMC) Chapter 21.16 - Commute Trip Reduction (CTR) Program - and adoption of the "City of Puyallup Commute Trip Reduction Four-Year Plan Update: 2025-2029". The proposed code changes will incorporate the updated CTR Plan and update administration functions of the code. The Draft CTR Plan covers the benefits of CTR programming, linkages to the City's Land Use and Transportation objectives, alignment with transit plans, performance targets for the City and employers who must comply under Washington State's CTR law, services and strategies for meeting the targets, community engagement, and planned funding for services and strategies.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range of boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

The Draft CTR Plan and code applies to the City of Puyallup and CTR-affected work sites per RCW 70A.75.4020 within city limits.

D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS *(see attached)*

ENVIRONMENTAL CHECKLIST

SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS


Project Description: Commute Trip Reduction Plan and PMC 21.16 Amendments

CHECKLIST NO.: _____

Use this supplemental checklist for "non-project" actions which are different or broader than single site specific project such as plans, policies and program. Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of how the extent of the proposal or the types of activities likely to result from the proposal would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

- I. How would the proposal be likely to increase discharge to water; emissions to air; production, storage or release of toxic or hazardous substances; or production of noise?

The CTR Plan describes how the City will work with employers, residents, and transit agencies to achieve its CTR targets. It aligns with the City's 2024 Comprehensive Plan (pending adoption) and its 2023 Environment and Sustainability Action Plan. The Plan covers community engagement and funding sources and strategies. Additionally, it supports the city's Greenhouse Gas Emission reduction efforts and environmental objectives. The associated code amendments will implement the CTR Plan and update administrative procedures. The Plan and code amendments are not likely to increase discharge to water, emissions to air, production, storage or release of toxic or hazardous substances or production of noise. 

Proposed measures to avoid or reduce such increases are:

None

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The proposed amendments will not directly involve construction or development, but rather outlines the programming for how the city will work with the community and transit agencies to meet CTR targets over the four-year period. It is not likely to negatively affect plants, animals, fish or marine life.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

None

3. How would the proposal be likely to deplete energy or natural resources?

This proposed City of Puyallup CTR four-year plan update and associated code amendments are a non-project action and do not directly involve construction or development. It is not likely to deplete energy or natural resources.

Proposed measures to protect or conserve energy and natural resources are:

None

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

This proposed CTR Plan update and associated code amendments are a non-project action that do not directly involve construction or development. It is not likely to use or negatively affect environmentally sensitive areas or areas designated for governmental protection.

Proposed measures to protect such resources or to avoid or reduce impacts are:

None

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

This proposed City of Puyallup CTR Plan and associated code amendments are a non-project action that not directly involve construction or development. The proposal is described in question 1 of this supplemental checklist. It is not likely to negatively affect land and shoreline use.

Proposed measures to avoid or reduce shoreline and land use impacts are:

None

6. How would the proposal be likely to increase demands on transportation nor public services and utilities?

The proposed CTR Plan and code amendments are described in question 1 of this supplemental checklist. The proposed plan applies citywide and aims to reduce congestion and impacts to the transportation system through implementation of CTR strategies. The plan also aligns with transit plans. The associated code amendments will aid in the implementation of the CTR program. It is not likely to negatively increase demands on transportation or public services and utilities.

Proposed measures to reduce or respond to such demand(s) are:

None

7. Identify, if possible, whether the proposal may conflict with local, state or federal laws or requirements for the protection of the environment.

None identified

SIGNATURE

I hereby state that I am the owner or authorized agent listed above, and certify that all information contained above and in exhibits attached hereto are true and correct to the best of my knowledge and belief. I understand that the processing of this application may require additional supporting material upon request to City staff.

RIGHT OF ENTRY: By signing this application the applicant grants unto the City and it's agents the right to enter upon the premises for purpose of conducting all necessary inspection to determine compliance with applicable laws, codes, and regulations. This right of entry shall continue until a certificate of occupancy is issued for the property.

Signature of Applicant: Kennel Wals

Date: 5/19/2025