

# Code Text Amendment (CTA)



**Development and  
Permitting Services**  
333 S. Meridian  
Puyallup, WA 98371  
253-864-4165  
[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

## Application Fees

**Fee:**                     \$1,080                    

Application for amendment to the puyallup municipal code. An Amendment is a proposed change or revision to the Puyallup Municipal Code. Complete all blanks in this application form. A letter or report will not be accepted in lieu of this application, however, may be submitted to support your application.

## Submittal Instructions

- 1 Create an account on <https://permits.puyallupwa.gov/Portal>
- 2 Select "Apply for Planning Permit"
- 3 Select "Code Text Amendment" from drop down list. Fill out all sections of the online form and upload all required documents. Note: Failure to upload all the required documents will delay the processing of your application.

## Applicant / Agent Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## Amendment Request

Description of proposed amendment (change) to the Puyallup Municipal Code (PMC).

Why is the code amendment needed and being proposed?

How does the proposed amendment conform to the requirements of the comprehensive plan?

PMC text as it currently appears in the code (include chapter/paragraph):

Write (type) proposed amendment (if new, indicate the proposed location by specifying the chapter, paragraph, page number and location on the page):

### Submittal Checklist

1. Completed and Signed Application Form
2. [SEPA Non-Project Checklist](https://www.cityofpuyallup.org/DocumentCenter/View/9789/SEPA-Checklist-Non-Project-) (Can be found here: <https://www.cityofpuyallup.org/DocumentCenter/View/9789/SEPA-Checklist-Non-Project-> )

### Certification

I hereby state that I am the applicant listed above and certify that all information contained above and in exhibits attached hereto is true and correct to the best of my knowledge and belief and is submitted for consideration by the City of Puyallup, pursuant to the provision of the Puyallup Municipal Code. It is understood that the processing of this application may require additional supporting evidence, data, or statements.

Right of Entry: By signing this application the applicant grants unto the City and its agents the right to enter upon the premises for purpose of conducting all necessary inspection to determine compliance with applicable laws, codes, and regulations. This right of entry shall continue until a certificate of occupancy is issued for the property.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
(or authorized agent)