



# CITY OF PUYALLUP

Development Services Center

333 S Meridian, Puyallup, WA 98371

(253) 864-4165 | Fax (253) 840-6678

## DETERMINATION OF COMPLETE APPLICATION

Date of application: \_\_\_\_\_

Date of complete application determination: \_\_\_\_\_

Case No(s): \_\_\_\_\_

Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Email: \_\_\_\_\_

Site Address: \_\_\_\_\_

Parcel No.: \_\_\_\_\_

Project Name: \_\_\_\_\_

**Binding Site Plan**

**Major Plat**

**Shoreline**

**Boundary Line Adjustment**

**Preliminary Site Plan**

**Short Plat**

**Conditional Use Permit**

**Rezone**

**Variance/Adjustment**

**Administrative CUP**

**SEPA**

**Other**

The City of Puyallup’s Development Services completed its initial review of your application as referenced above and has determined that adequate information has been submitted to allow for permit processing. Therefore, as of the date of this letter, your application has been determined to be complete and the 120 calendar day’s maximum project review time period specified in Puyallup Municipal Code Section 20.11.006 has commenced.

**Please note: you will receive a city review letter (“DRT letter”) in the coming days to week(s);** the 120 day time limit is simply the statutory maximum allotted time period for cumulative review of your project in total and is not an approximation of the city’s current review timeline.

Be advised that during the course of project review, additional information may be requested (if deemed necessary by the development review team) in order to ensure that your application conforms to applicable codes, policies and development standards. When additional information is requested, the 120-day review period is put on hold until the requested information is submitted.

For project status information or questions pertaining to this letter, please contact the appropriate Case Planner (see checked box below).

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Rachael Brown, Assistant Planner (253) 770-3363 [rnbrown@puyallupwa.gov](mailto:rnbrown@puyallupwa.gov)

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Cc: Project File