



City of Puyallup

Planning Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

February 02, 2023

Lance Hollingsworth
 333 South Meridian
 Puyallup, WA 98371

DEVELOPMENT REVIEW TEAM (DRT) LETTER	
DRT #	1
PERMIT #	PLCUP20220167
PROJECT NAME	W Meeker Public Parking
PERMIT TYPE	Conditional Use Permit
PROJECT DESCRIPTION	The project proposes to build a public parking lot adding 14 spaces to the city public parking capacity. The Project falls under a public service use, which can be conditionally permitted in the RM- Core zone.
SITE ADDRESS	313 W MEEKER, PUYALLUP, WA 98371; 321 W MEEKER, PUYALLUP, WA 98371;
PARCEL #	7060000230; 7060000242;
ASSOCIATED LAND USE PERMIT(S)	
APPLICATION DATE	December 09, 2022
APPLICATION COMPLETE DATE	December 22, 2022
PROJECT STATUS	Active Development Review Team (DRT) review case – resubmittal required. Please address review comments below and resubmit revised permit materials and by responding in writing to the remaining items that need to be addressed.
APPROVAL EXPIRATION	N/A – Active permit application, not approved
CONDITIONS	Active permit application, not approved; Pursuant to PMC 20.11.022 regarding inactive applications, any and all pending land use applications or plat applications shall be deemed null and void unless a timely re-submittal is made to the City within 1 year of issuance of this Development Review Team (DRT) comment letter. DRT review letters typically identify requested corrections, studies or other additional required pieces of information necessary to demonstrate conformance with the City’s adopted development standards and codes.

Subsequent applicant re-submittals shall make a good faith effort to respond to each request from this letter in order for the application to remain active.

The failure to provide timely responses or lack of providing the requested material(s) within the 1-year window following DRT comment letter issuance shall be grounds for expiration, thus deeming the pending application null and void with or without a full or partial refund of application fees.

HOW TO USE THIS LETTER

This review letter includes two sections: **“Action Items”** and **“Conditions”**.

The **“Action Items”** section includes all items that the applicant must address to comply with the Puyallup Municipal Code (PMC) and city standards. Items listed in under **Action Items** require a resubmittal under this permit for further review by the Development Review Team (DRT); your application is not approved. Please make those updates to the proposed plans and resubmit for review. Please include a response letter outlining how you have revised your proposal to meet these items for ease of plan check by DRT members.

The **“Conditions”** are items that will govern the final permit submittal(s) for the project. Please be aware that these conditions will become conditions of the final permits and/or recommendations to the Hearing Examiner, if applicable.

If you have questions regarding the action items or conditions outlined in this letter, please contact the appropriate staff member directly using the phone number and/or email provided.

ACTION ITEMS

Fire Review - David Drake; (253) 864-4171; DDrake@PuyallupWA.gov

- Change 18' width to 20'.

Engineering Review - Jamie Carter; (253) 435-3616; JCarter@puyallupwa.gov

- Provide CONSTRUCTION NOTE 2 [W Meeker Public Parking Site Plan, Sheet 1]
- Leader placement [W Meeker Public Parking Site Plan, Sheet 1]
- No curb here [W Meeker Public Parking Site Plan, Sheet 1]
- Are any ADA upgrades triggered by this work? [W Meeker Public Parking Site Plan, Sheet 1]
- Add note to remove or relocate existing sign. [W Meeker Public Parking Site Plan, Sheet 1]
- Use detail 01.02.02 for sidewalks with planting strip. 01.02.01 is for sidewalk against curb and gutter with no planting strip [W Meeker Public Parking Site Plan, Sheet 1]
- Provide length of paint on curb. [W Meeker Public Parking Site Plan, Sheet 1]

CONDITIONS

Planning Division - Rachael N. Brown; 2537703363; RNBrown@PuyallupWA.gov

- Public Noticing: Public notice sign must be posted on site in a publically visible location.

Planning Division - Rachael N. Brown; 2537703363; RNBrown@PuyallupWA.gov

- Public Noticing: Signed Affidavit must be provided.

Sincerely,

Rachael N. Brown

Associate Planner

(253) 770-3363

RNBrown@PuyallupWA.gov