



City of Puyallup

Planning Division

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

www.cityofpuyallup.org

July 22, 2024

Songyi Cho
12181 C St S
Tacoma, WA 98444

DEVELOPMENT REVIEW TEAM (DRT) LETTER	
DRT #	1
PERMIT #	PLLC20240075
PROJECT NAME	CCS ELEMENTARY SCHOOL PORTABLES PROJECT LOCATION
PERMIT TYPE	Lot Combination
PROJECT DESCRIPTION	Combine 819 21st SE & 811~815 SE 11th SE
SITE ADDRESS	819 21ST ST SE, PUYALLUP, WA 98372; 815 21ST ST SE, PUYALLUP, WA 98372;
PARCEL #	0420263083; 0420352148;
ASSOCIATED LAND USE PERMIT(S)	PLCUP20240037 PLLC20240074 PRGR20241060 PRDE20241092 PRCWSA20241097 PRFA20241113 PRFA20241133
APPLICATION DATE	July 22, 2024
APPLICATION COMPLETE DATE	July 22, 2024
PROJECT STATUS	Active Development Review Team (DRT) review case – resubmittal required. Please address review comments below and resubmit revised permit materials and by responding in writing to the remaining items that need to be addressed.
APPROVAL EXPIRATION	N/A – Active permit application, not approved
CONDITIONS	Active permit application, not approved; Pursuant to PMC 20.11.022 regarding inactive applications, any and all pending land use applications or plat applications shall be deemed null and void unless a timely re-submittal is made to the City within 1 year of issuance of this Development Review Team (DRT) comment letter. DRT review letters typically identify requested corrections, studies or other additional required pieces of information necessary to demonstrate conformance with the City’s adopted development standards and codes.

Subsequent applicant re-submittals shall make a good faith effort to respond to each request from this letter in order for the application to remain active. The failure to provide timely responses or lack of providing the requested material(s) within the 1-year window following DRT comment letter issuance shall be grounds for expiration, thus deeming the pending application null and void with or without a full or partial refund of application fees.

The City has completed the review of the above-mentioned permit submittal. All of your review comments, conditions, and redlined plans can be found on the [City's permit portal](#). Redlined plans can be found on the City's Permit Portal in the "Reviews" section under "Documents Returned for Corrections". Below please find the permit submittal review comments from your review team and re-submittal instructions. Should you have any questions regarding the review comments, please contact the plan reviewer associated with the comment listed below.

Re-submittal Instructions

To resubmit, you must respond to all comments in a written response letter and submit a letter of transmittal. Letter of transmittal and response letter must be submitted to the 'Correction Response Letter' item listed in the submittal items list. Avoid using "upload additional docs" unless there is NO submittal item available for your document. Please Note: If you do not resubmit as instructed your re-submittal will be rejected. If you have any questions about how to resubmit, please contact the permit center at permitcenter@puyallupwa.gov.

- 1 Log in to your permits portal and navigate to the [status page](#) for this permit. Under the 'Upload Documents' section, select 'click here to upload document'.
- 2 For each submittal item listed re-submit a new version of the submittal item by clicking the "New Version" button next to the file name of the original file submitted. DO NOT click the 'browse' button unless the document you are submitting for that submittal item is not a new version of the originally submitted document.
- 3 Click 'Upload Documents' at bottom of the page.

How to use this letter

This review letter includes two sections: **“Corrections”** and **“Conditions”**.

The **“Corrections”** section includes all items that the applicant must address to comply with the Puyallup Municipal Code (PMC) and city standards. Items listed in under **Action Items** require a resubmittal under this permit for further review by the Development Review Team (DRT); your application is not approved. Please make those updates to the proposed plans and resubmit for review. Please include a response letter outlining how you have revised your proposal to meet these items for ease of plan check by DRT members.

The **“Conditions”** are items that will govern the final permit submittal(s) for the project. Please be aware that these conditions will become conditions of the final permits and/or recommendations to the Hearing Examiner, if applicable.

If you have questions regarding the action items or conditions outlined in this letter, please contact the appropriate staff member directly using the phone number and/or email provided.

Corrections

Planning Review - Ashley Ramirez; (253) 770-3330; ARamirez@PuyallupWA.gov

- Please provide an updated legal description on the site plan.
- Please show any and all access drives.
- Please add the Assessor parcel numbers to each respective lot.
- Please show eliminated boundary lines as dashed lines and show remaining boundary lines as solid lines.
- Please show the property dimensions, including square footage of the newly created lot(s).
- Please label the existing/original lots such as 'Lot 1', 'Lot 2' and so on.
- Please label the proposed lot(s) as 'New Lot 1', 'New Lot 2' and so on.
- Please label the property owner's name and address.
- Please label or show any tracts.
- Please label any easements.

Conditions

Condition Category	Condition	Department	Condition Status
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Sincerely,
Ashley Ramirez

(253) 770-3330

ARamirez@PuyallupWA.gov