



City of Puyallup

**Planning Division**

333 S. Meridian, Puyallup, WA 98371

(253) 864-4165

[www.cityofpuyallup.org](http://www.cityofpuyallup.org)

Chris Davidson  
950 BROADWAY  
TACOMA, WA 98402

December 22, 2025

## Notice of Incomplete Application

**RE: Application Number PLPSP20250105**

Dear Chris Davidson,

A permit application has been received by this office on December 19, 2025. The following required items are outstanding:

- ◆ Application Form – Provide a completed application form with applicant signature and date.
- ◆ See link [Preliminary-Site-Plan-Application](#)
- ◆ Site Plan - Provide a site plan. See link [Site Plan](#)
- ◆ Vicinity Map - Provide a vicinity map
- ◆ Preliminary Storm Report – Provide a preliminary storm report
- ◆ SEPA Project Checklist - Provide a SEPA project checklist without any markup, please flatten document.
- ◆ Traffic Scoping Worksheet - Provide a Traffic Scoping Worksheet without any markup, please flatten document
- ◆ Landscape Plans- Provide landscape plans
- ◆ Critical Areas Report Checklist- Provide a completed critical area identification form. See link [Critical-Area-ID-Form](#)

Please contact Planning Department @ [planning@puyallupwa.gov](mailto:planning@puyallupwa.gov) or 253-864-4165 option 3 to verify submittal documents required for their review.



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The above information must be received by our office to deem this application complete. If the required information is not received within 30 days, your application will be canceled.

Should you require further information, please do not hesitate to contact the Permit Center.

Sincerely,

City of Puyallup Permit Center  
(253) 864-4165 option 1