

REQUEST FOR PROPOSAL

From: Puyallup School District, No. 3,
Capital Projects Office,
323 12th St NW
Puyallup, WA 9837

Gasoline Dispensing Facility

for the South Hill Transportation/Logistics Service Center
Puyallup School District
Project Site Address: 3605 17th Street SW, Puyallup WA 98373

The Puyallup School District is seeking proposals for the construction of a new gasoline dispensing facility at our South Hill Transportation site.

Project Scope:

Project includes the installation of an 8000-gallon petroleum tank above ground with dispensing system, fuel / vending management system at the location shown on the attached site plan. Bidder will install tank, pumps, hardware, pipe and fittings, dispensing hardware, tank monitoring, fuel / vending management system provided by the School District contracted through Northwest Pump for a full and complete operational petroleum dispensing station. Fuel/vending management system will have magnetic card-reader and proximity card-reader capability.

In addition to the installation of the tank and dispensing systems the bidder will design, document and provide the necessary infrastructure and facilities to for a fully operational installation complying with all local, state and national regulatory requirements, including a 14' x 42' x 12" deep supporting concrete slab, bollards at 4'-0" maximum, on center spacing around the facility perimeter, conditioned storage shed for weather sensitive equipment, site lighting for night time dispensing, fire extinguisher(s), emergency shutoff, electrical service connection to existing power panel, and wireless connection/transmission to computer within the Transportation Office. System must be compatible with existing Pheonix SQL server/software. Provide all electrical and connections for complete operational systems.

Included in the project scope described above provide all the following:

Installation of all materials provided by Northwest Pump as outlined in the attached materials list, Exhibit B – Tank & Dispensing Materials by Northwest Pump.

RFP - SH Transportation Gasoline Dispensing Facility

Locate the Gasoline Dispensing Facility on the project site at north side of the main entrance to the South Hill Transportation/Logistics Service Center on 17th Street SW at the location as shown on Exhibit A – Site Plan

Electrical Power: provide electrical power from Panel BP2 located adjacent to the dispensing facility. Existing Panel is 208v, 250A, 3-phase. Provide power through underground conduit from Panel BP2 to fuel dispensing facility. Provide one circuit for wireless transmission from Panel BP2 to a box mounted on the concrete light pole base.

Fuel Management System: provide and install components as listed in Exhibit B. Wirelessly transmit data to the Transportation Office and connect to a fuel site controller and existing Pheonix SQL fuel management software on an existing District computer.

Wireless Data Connection: provide two underground conduits to adjacent light pole including one conduit from storage shed to light pole for low-voltage data cable to wireless transmitter, plus a second conduit for 120v/20A power (see electrical power above). All digital data components must be provided and installed by a qualified low-voltage contractor.

Bollards: 6" diameter x 6' long x 3/16" thick galvanized steel pipe set in 12" x 36" concrete footings with painted urethane yellow finish in type, number and location to comply with the State of Washington DOE and Federal regulations.

Storage Building: pre-engineered 8'x 10' metal building set on 6" concrete curb with 3'-0" man door is the basis of design. Provide engineering as required by permitting agency. Metal panels: 24-gauge, fluoropolymer finish exterior side, polyester finish on interior side.

Hollow metal door frame: 16-gauge, galvanized, paint finish.

Metal door: In-swinging, 18-gauge, galvanized, insulated, paint finish, prep for Best Door Hardware:

Hinges: Bommer BB5000, US26D, other acceptable manufacturers: Hager, Ives

Lockset: Best, Series 48H mortise type (provided by Owner) with a pull handle.

Threshold: National Guard 8436N Aluminum 6035

Lighting: provide interior lighting to a level of 25 fc throughout.

Insulation: no less than R25 throughout and per code requirements. Provide internal vapor barrier and exterior weather/air barrier membranes. Install air and vapor barriers with continuity to create a minimal rate of air infiltration.

Area: provide adequate area to house an IDF rack for the digital switch and low voltage digital components, including 3' clearance at front and one side required for maintenance.

RFP - SH Transportation Gasoline Dispensing Facility

Site Lighting: provide lighting at the dispenser and the shed entrance to provide 10 fc of light in the operational area. Provide lighting control with occupancy and daylight sensors.

Temporary Fencing: during construction as required to protect the work.

Permits: the bidder will be responsible for obtaining all necessary local and regional permits. The Puyallup School District will pay permit fees.

Commissioning: provide commissioning and startup of all systems, owner training and owner's operation and maintenance manuals.

Project schedule:

- Notice to Proceed: February 1, 2026
- Begin Construction: April 1, 2026
- Substantial Completion: June 15, 2026
- Final Completion: July 31, 2026

The successful bidder will provide the following prior to any payments by the Puyallup School District:

- payment and performance bonds per RCW 39.08.010
- Certificates of Insurance
- Statement of intent to pay prevailing wages approved by the State of Washington Department of Labor and Industries.

A bid security is not required.

A site visit may be scheduled with and/or bidder questions may be directed to Les Gerstmann, Assistant Director of Construction Management, Capital Projects Office at (253) 435-6673, or by email to gerstLF@puyallupsd.org.

Send your bid proposal no later than 3:00 pm on January 22, 2026, by email to gerstLF@puyallupsd.org or hard copy to Capital Projects Office at 319 12th Street NW, Puyallup, WA 98371.

Attachments

- Exhibit A – Site Plan
- Exhibit B – Tank & Dispensing Materials by Northwest Pump
- Exhibit C – Sample Agreement
- Exhibit D – Bid Form

End of RFP